

AXBRIDGE TOWN COUNCIL



Clerk: Mrs V L Brice

Email: Vicky.Brice@axbridge-tc.gov.uk
Website: www.axbridge-tc.gov.uk

Axbridge Town Council
PO Box 1184
Axbridge
BS26 2WJ

16th May 2018

A MEETING OF THE TOWN COUNCIL WILL BE HELD ON MONDAY 21ST MAY 2018 AT THE TOWN HALL, THE SQUARE, AXBRIDGE AT 7.30PM.

Members of the public are welcome to attend.

.....
TOWN CLERK

AGENDA

1. Apologies for absence – to receive apologies and approve reasons for apologies, if appropriate.
2. Minutes of the Council meeting held on 16th April 2018 (available) and the Annual Council Meeting held on 14th May 2018 (available)- to approve as a correct record
3. Declarations of Interest and to consider any applications for dispensations
4. Public Participation
5. Reports: Police, County Councillor and District Councillor
6. Written reports, as appropriate from

Axbridge Community Partnership	School Governor's Report
Axbridge Museum Trust (available)	Parish Path Liaison Officer
Cluster Group	Somerset Assoc. of Local Council
Community Health and Well-being	Sports and Social Club
Neighbourhood Plan Group	Town Trust (next Joint meeting)
Pageant	Other Representative Reports: Carnival

7. Election of Councillors to Standing Committees and Advisory Groups of the Council, as representatives for particular matters, as representatives on outside bodies, on a joint committee and the appointment of some honorary offices (a list of the various committees, outside bodies and honorary offices available) (available)
8. Planning
 - 8.1 Draft minutes of the Planning and Licences Committee meeting held on 30th April 2018 (available)
 - 8.2 Bristol Water South Resilience Scheme and second Cheddar Reservoir– any update
 - 8.3 Outline Planning Application 02/17/00022 – Mendip View, Cheddar Road, Axbridge – any update
 - 8.4 Outline Planning Application 02/16/00030 – Land to the South of Houlgate Way, Axbridge – any update
 - 8.5 Sedgemoor Local Plan Examination – any update
 - 8.6 To consider and respond to Sedgemoor District Council on the planning applications below:

Application No: 02/18/00013/CW

Advertisement Consent

Applicant: Food Programme Delivery Orchid Group

Proposal: Display of 1 No. Set of non illuminated acrylic text and 1 No. non illuminated CO-OP Logo

Location: Co-op Food Store, The Square, Axbridge, BS26 2AR

AXBRIDGE TOWN COUNCIL

Application No: 02/18/00014/CW

Listed Building consent - alterations

Applicant: Food Programme Delivery Orchid Group

Proposal: Display of 1 No. Set of non illuminated acrylic text and 1 No. non illuminated CO-OP Logo

Location: Co-op Food Store, The Square, Axbridge, BS26 2AR

THE APPLICATION DOCUMENTS ARE AVAILABLE FOR INSPECTION ONLINE at http://www.sedgemoor.gov.uk/planning_online (click proceed and type in application number). CONTACT THE TOWN CLERK FOR ASSISTANCE IN ACCESSING THE PLANS.

9. Administration and Finance
 - 9.1 Report of the Administration and Finance Advisory Group – May 2018 (to follow)
 - 9.2 End of Year accounts to 31st March 2018 (including bank reconciliation) – to approve and sign (available)
 - 9.3 Internal Audit – to report on outcome and consider extent of internal audit
 - 9.4 External Audit – to approve Section 1 (Annual Governance Statement 2017/18) (available)
 - 9.5 External Audit – to approve Section 2 (Accounting Statements for 2017/18) and explanation of variances (available)
 - 9.6 Insurance – to consider award of insurance contract
 - 9.7 Annual Report – to agree (sent by email)
 - 9.8 General Data Protection Regulations – update to include Privacy Notice (model policy available)
 - 9.9 Somerset Association of Local Councils – to consider renewal of membership
 - 9.10 Grants Requests – to consider grant requests from Axbridge Town Trust towards the upkeep of the Town Hall and the planters
 - 9.11 Bristol Airport Local Community Fund
 - 9.12 PAT testing
 - 9.13 Community Stall
 - 9.14 Financial Monthly Report and Payment of Invoices (to follow)
10. Leisure and Recreation (to include Changing Rooms)
 - 10.1 Report of the Leisure and Recreation Advisory Group – May 2018
 - 10.2 Play Area and Furlong Safety Check Log and Public Convenience Log – March and April 2018 – to approve
 - 10.3 Town Maintenance Contractor Report (to follow)
11. Highways
 - 11.1 Report of the Highways Advisory Group – April 2018 (available)
 - 11.2 Drinking Fountain – to seek provision of a drinking fountain from Bristol Water
 - 11.3 Highways matters – to report routine/maintenance matters
12. Cemeteries, Allotments and Open Spaces Advisory Group
 - 12.1 Report of the Cemeteries, Allotments and Open Spaces Group – April 2018 (available)
 - 12.2 Allotment allocation update
 - 12.3 Allotment Tenancy Agreement and Rule Book – to agree Rule Book and note future changes to Tenancy Agreement
 - 12.4 Childrens Funeral Fund for England – cemetery fees
 - 12.5 Open Spaces matters – to report routine/maintenance matters
13. Personnel and Protocol Committee
 - 13.1 Draft Minutes of the Personnel and Protocol Committee meeting held on 30th April 2018 (available)
 - 13.2 Co-option – to consider a recommendation from the Committee to re-advertise the vacancy
 - 13.3 Axbridge Maces and Banners
14. Emergency Plan – any update
15. Somerset County Council Library Services Consultation – any update
16. General Correspondence, Consultations and Diary Dates (to follow) including consultation on Bristol Airport's future.

cc: County and District Councillors, police and press representatives