

AXBRIDGE TOWN COUNCIL
DRAFT MINUTES OF THE MEETING OF AXBRIDGE TOWN COUNCIL HELD ON
MONDAY 20TH NOVEMBER 2017 IN THE TOWN HALL, THE SQUARE, AXBRIDGE

Meeting commenced: 7.30 p.m.

Meeting concluded: 9.20p.m.

Present: Councillors Ham (Mayor), Wells (Deputy Mayor), Browne, Bridgeman, Gall, Gould, Kendall, Myerson, Page and Taylor

Also in attendance: Mrs V Brice, Town Clerk together with District Councillor Mrs Scott and one member of the public (for part of meeting)

111/17 Apologies for Absence

County Councillor Taylor had submitted his apologies.

RESOLVED: that apologies from Councillor Mrs Davies (family commitment) and Councillor Walking (work commitment) be received and approved.

112/17 Minutes of the Council Meeting – 16th October 2017

Members received the above minutes.

RESOLVED: that the minutes of the Council meeting held on 16th October 2017 be approved as a correct record and be signed by the Chairman.

113/17 Declarations of Interest and Applications for Dispensations

Councillor Browne – declared a Disclosable Pecuniary Interest in relation to planning application 02/16/00030 (relating to the erection of up to 80 dwellings on land to the South of Houlgate Way) living close to the site, and would leave the meeting should the application be considered (minute 118/17(d) refers).

Councillor Myerson – declared (when joining the meeting) a Disclosable Pecuniary Interest in relation to planning application 02/16/00030 (relating to the erection of up to 80 dwellings on land to the South of Houlgate Way) living close to the site, and would leave the meeting should the application be considered (minute 118/17(d) refers).

Councillor Taylor – declared a Disclosable Pecuniary Interest in relation to planning application 02/16/00030 (relating to the erection of up to 80 dwellings on land to the South of Houlgate Way) living adjacent to the site, and would leave the meeting should the application be considered (minute 118//17(d) refers).

There were no applications for dispensations.

114/17 Public Participation

Mr McClay addressed the Committee dog fouling, electric charging points for cars and the planning application relating to Houlgate Way (02/16/00030 refers). The Mayor responded to the points raised. The dog warden would be contacted and information on both the level of dog fouling and the cost of this service would be included within Oyez.

During this item Councillors Kendall and Myerson joined the meeting.

115/17 Reports

Police	Members had received the local crime report. PCSO Eliot Green no longer covered this area and has been replaced by PCSO Bethany Harrington.
County Councillor Taylor	Nothing to report.
District Councillor Mrs Scott	District Councillor Mrs Scott referred to dog fouling and advised that she had also contacted Somerset Waste Partnership following complaints regarding the standard of the recycling collection on occasions (with litter left in the roads and bins left in an untidy fashion). She also raised awareness of the rate relief available for individuals living with a person suffering from dementia. Residents who may benefit should contact the Council Tax department at Sedgemoor District Council (Oyez). A lost parrot has also been spotted around Axbridge!

116/17 Outside Representative Reports

Axbridge Community Partnership	Nothing to report.
Axbridge Museum Trust	Members received a report from the Museum Trust. The King John's Hunting Lodge had closed at the end of October 2017 and would re-open on 30 th March 2018.
Carnival Committee	The Mayor advised that civic dignitaries always commented on how lovely Axbridge is and how much they enjoyed the carnival.
Cluster Group	The next meeting would be held on 30 th November 2017 and would include a presentation from National Grid. The Clerk and Councillor Taylor hoped to attend.
School Governor's Report	Members received a report from the School Governor representative which included forthcoming Christmas events and fundraising activities. Councillor Bridgeman advised that residents were unhappy that only minor works had been carried out to the trees in the school grounds and Councillor Browne would pass this feedback to the school accordingly.
Som. Assoc. of Local Councils	Members received a report on the key matters raised at the AGM.
Sports and Social Club	The trees would be going up on Saturday 25 th November 2017.
Town Trust	The minutes of the joint Town Council/Town Trust meeting were considered later in the meeting (minute 124/17 refers).
Other Representative Reports	None.

117/17 Co-option

Sedgemoor District Council had confirmed that no election had been requested, and the Council should now co-opt as soon as possible. The Clerk had prepared an application pack and notice, seeking applications by 4th December 2017, to enable the Council to consider any applications for co-option at its meeting on 11th December 2017. The notice would be display on the notice board and website with application packs available in the Post Office. The vacancy would also be mentioned in Oyez.

118/17 Planning and Licences Committee

a) Minutes of the Planning and Licences Committee meetings held on 30th October 2017 and 13th November 2017.

Members received the above-mentioned minutes. The recommendation on the Houlgate Way application was considered later in the meeting (minute 118/17(d) refers).

b) Bristol Water Southern Resilience Scheme

Bristol Water would be returning to expose the new pipe at the roundabout location as it is the location of a testing point. The timing could not be confirmed at the present time. The Clerk would find out when the cycle-path by the reservoir was due to be re-opened.

c) Outline Planning Application 02/17/00022 Mendip View, Cheddar Road, Axbridge

This application was under consideration by Sedgemoor District Council.

At this juncture, Councillors Browne, Myerson and Taylor, having declared a Disclosable Pecuniary Interest in the following item, left the meeting

d) Outline Planning Application 02/16/00030 - Land to the South of, Houlgate Way, Axbridge

Members considered the following application. Amended plans and documentation had been received.

Application No. 02/16/00030/SH

Town and Country Planning Act 1990 (As Amended)

Applicant: Hannick Homes & Developments

Proposal: Outline planning permission (appearance layout, scale, landscaping reserved matters) for the erection of up to 80 dwellings (40% affordable dwellings) and creation of access.

Location: Land to the South of Houlgate Way, Axbridge, BS26

Sedgemoor District Council had advised that this application had been significantly amended, following receipt of amended plans and documents, referring to up to 53 dwellings, including affordable housing, and associated changes. The plans within these documents showed these properties as phase one, with reference to an opportunity to create a second phase of future residential development.

The Town Council had been given the opportunity to make any observations on the amended plans. The Planning and Licences Committee had considered this matter and recommended the Council continues to object to the application, in a detailed proposed response. Since that meeting, a further revised Design and Access Statement had been received together with a Transport Assessment Report and a Site Access Plan.

Members considered the recommendation and the further information received. The latest Design and Access Statement referred to 35% of the dwellings being affordable, with two vehicular accesses into the proposed development from Houlgate Way.

A press release would be issued to update residents.

RESOLVED:

- 1) That Sedgemoor District Council be advised that Axbridge Town Council reiterates its earlier objections to this application (as set out in the responses dated 13th October 2016, 15th December 2016, 11th April 2017 and 30th May 2017 and endorsing the comments made in the letter submitted by Mr and Mrs Camp sent on 26th May 2017) (attached for easy reference); and
- 2) That Axbridge Town Council makes the following additional objections, comments and concerns: -

Amended plans and documentation

This is not, in fact, an amended application. Whilst the covering letter from Sedgemoor District Council suggests that the application has been amended to show a proposed development of up to 53 dwellings (instead of up to 80) the “revised” plans within the Design and Access Statement still incorporates the remaining 27 dwellings, simply re-packaging the application to show two planned phases of development.

The latest version of the Design and Access Statement (uploaded on 17th November 2017) indicates that around 35% of the dwellings would be affordable. Policy P4 seeks a minimum 40% of the overall development as affordable housing provision.

This site is outside the development boundary and is neither community led, nor has the support of the community. It cannot be regarded as “infill” development. The “revised” application has not addressed any of the objections raised by the Town Council, which still stand.

Piecemeal submissions

The Town Council has raised its concerns about the handling of the planning application in previous correspondence with Mr Rickards, former Chief Executive at Sedgemoor District Council. It is the Town Council's view that the piecemeal fashion in which the planning application and its technical documentation has been submitted and subsequently amended over the past 14 months has meant that local people have not been able to properly engage with the planning process or understand what is being applied for, or what the most recent information is. As of today, whilst an amended Design and Access Statement is available online, reflecting the lowering of the number of residential units being applied for from ‘up to 80’ to ‘up to 53’, the planning statement and planning application forms still refer to the original application for up to 80 residential units. This is clearly unacceptable. The Town Council is of the view that the application should be completely withdrawn and resubmitted once all of the technical documentation has been updated to reflect what is actually being applied for.

Axbridge Affordable Housing Policy 2017-18

The proposed development is contrary to Axbridge's Affordable Housing Policy, which was adopted on 06 June 2016, prior to the original submission date of the planning application.

Axbridge Neighbourhood Plan

The Town Council feels the changes made to the scheme since its original submission are sufficient to warrant a new planning application being submitted. It is felt the reason the planning application has been varied is because the applicant is aware of the ongoing Neighbourhood Plan process and wishes for the planning application to be determined without taking this into due consideration. The Council feels the determination of the planning application ahead of the Neighbourhood Plan process being completed would be premature.

Housing Needs Assessment

The applicant suggests that the planning application will help meet local housing needs. However, it is not clear to the Town Council the extent to which it will do so. The planning application form (which, as noted above, still suggests that up to 80 residential units are being applied for) does not state the size of the residential units being applied for, either for private housing or social rented housing - with all units indicated as 'unknown'.

Transport Assessment Report

This report, which is in excess of 200 pages, was uploaded to the website on 17th November 2017. The report is based on 2015 Surveyed Traffic Flows and indicates that the relatively low rate of personal injury accident would not be affected by the proposed development. Members consider that two and a half years on, this baseline is now out of date, and given the increase in the volume of traffic, not least the quarry lorries using the nearby junctions at Townsend and Cross, the development would have an adverse impact on traffic and highway safety. The travel plan (appendix H) to the Transport Assessment indicates that a sum of S106 funding would be used to pay for the travel coordinator. The Town Council object to this funding being used for that purpose. The use of funding secured by S106 should not be determined by the developer and should be of benefit to the local community.

Planning application 02/17/00022 Mendip View, Cheddar Road

This site for the current application for 20 dwellings (five of which would be affordable) is under consideration by Sedgemoor District Council. This site is at least partly on brownfield land within the development boundary (and wholly within the extension of the development boundary as suggested by Axbridge Town Council during the boundary review). This application has not been taken into account, cumulatively alongside Houlgate Way, which would change the housing need.

Inaccuracies/Inconsistencies

The Design and Access Statement still refers to Axbridge being a village, at the entrance to the "Cotswold" AONB. There are several versions of the Design and Access Statement, with inconsistencies between and within these plans, such as the percentage of affordable housing provision and the number of vehicular accesses into the proposed development.

Acceptability of outline planning application

The Town Council does not consider that an outline planning application is suitable in this location due to the proximity of the development site to the Axbridge Conservation Area, Listed Buildings and the Mendip Hills AONB. It also appears that the submission of an outline planning application is contrary to Sedgemoor District Council's Core Strategy, which states that P4 sites should only be released "in exceptional circumstances and full and detailed planning applications would normally be expected".

If Sedgemoor District Council is of the view that an outline planning application is acceptable in this location, then it is the Town Council's view that it should be supported by parameter plans as well as a Design Code to govern the layout, height and appearance of the development, as these aspects are fundamental when considering whether residential development is acceptable in this location.

No parameter plans (e.g. land use parameter plan, maximum building heights parameter plan, access and movement parameter plan) have been submitted. Instead the applicant's Design and Access Statement (DAS) states in loose terms that "most dwellings are two storey" and provides only an illustrative masterplan for which permission is now being sought.

Furthermore, no Design Code has been submitted alongside the outline application to govern the appearance of the development. Again, the DAS speaks in loose terms about the appearance of the buildings being varied “to reflect the architectural traditions of Axbridge ensuring the development retains a strong sense of place that reflects the local character”.

Time taken to determine this matter

Axbridge Town Council continues to be extremely concerned regarding the handling of this application and how long it has remained, and continues to remain, undetermined. It is Axbridge Town Council’s understanding that applications should be determined within 8 weeks in usual cases, in 16 weeks for more complex matters and within a year should an application be the subject of an appeal. It is Axbridge Town Council’s view that keeping this application in abeyance for 60 weeks gives rise to planning blight, which is unacceptable to the local community.

Conclusion

To conclude, the Town Council’s earlier objections as set out in the responses of 13th October 2016, 15th December 2016, 11th April 2017 and 30th May 2017 still stand, together with the objections, comments and concerns as set out above.

At this juncture, Councillors Brown, Myerson and Taylor re-joined the meeting

119/17 Administration and Finance

a) Report of the Administration and Finance Advisory Group

Members received the report of the meeting held on 13th November 2017. The key items are set out below.

b) Review of the System of Internal Control, Financial Regulations and Audit

The Group had considered this matter and concluded that the various aspects of the systems had been reviewed during the year and were working well. The internal audit and external audit had been concluded without comment, the group meets monthly to monitor the control systems and the financial regulations were reviewed on a regular basis.

RESOLVED: that these findings be agreed.

c) Somerset Playing Fields Association

This membership was now due for renewal and was felt to be of benefit to the Council. This organisation arranged for the play area inspection.

RESOLVED: that the above membership be renewed for 2017/18 at a cost of £15.00

d) Community Stall

Councillor Gall agreed to put the stall up on Saturday 2nd December 2017 and Councillor Taylor hoped to be able to take it down. The information on the stall had been updated.

e) Handbells

The Council had previously agreed to pay for the repair the 13 handbells. It had been anticipated that this would cost in the region of £18-£20 per bell (approximately £260). Further information and a more accurate costing had now been received. The refurbishment of the handbells would be mentioned in Oyez to see if anyone was interested in starting up a group.

RESOLVED: that the handbells be repaired at a cost of around £400.

f) Remembrance Day Wreath and Donation

An invoice from the Royal British Legion to produce the wreath of poppies was anticipated. The cost of the wreath had previously been £17.00 and members had, previously, also made a donation to the Royal British Legion Poppy Appeal.

RESOLVED: that the invoice be paid upon receipt and the Council make a donation to the Poppy Appeal, to bring the total payment to £100.

g) Small Improvement Grant

Members had previously agreed that the Council apply to the Small Improvement Grant Fund for funds towards the Play Area project. However, there was a possibility that Somerset Highways may provide the appropriate signage at Townsend, which would enable the Council to apply to the Hinkley fund for a different project. The Community Council for Somerset had also indicated that funding may be available towards play areas which were inclusive for communities. Clarification was needed from Somerset Highways, and the costs of the various projects established, to enable the council to agree the best course of action.

The Clerk would contact County Councillor Taylor to seek an update on this matter and Councillor Ham would seek a quote for the cost of new Axbridge signs.

h) Hinkley Point Mitigation Fund

As above, this matter would be held in abeyance, awaiting confirmation on the provision of the signage at Townsend and the cost of the Axbridge Signs.

i) Broadband in Axbridge

Several responses had been received from residents not able to receive, or not satisfied with, the superfast broadband. The request for information from residents who were not able to get superfast broadband would like to do so would be included in Oyez.

j) Financial Monthly Report

Members considered the report below. Several water bills had been issued and revised. The Clerk would look at the period covered by the water bill prior to payment.

Payments made since last meeting for ratification by Council			
Ref.	To	For	Value
DC	Post Office	Postage	14.30
DC	Post Office	Postage	7.80
DC	Post Office	Postage	28.36
DC	Post Office	Postage	7.80
DC	Amazon	Stationery	33.36
DC	Amazon	Stationery	3.99
DC	Mozy	Mozy back up renewal (price shown in dollars)	65.89
DC	Post Office	Postage	14.30
DC	Post Office	Postage	34.05
Payments for authorisation by Council			
		November	
	Mrs V Brice	Reim of Expenses	21.45
	Somerset County Council Pension Fund	Pension deficit (Nov)	70.00
	Lloyds TSB Comm, Finance Ltd	Printing of Oyez (Sept and Oct)	111.60
	Mr A Laken	Town Maintenance Contractor – October	285.00
	A1 Gardening and Tree Surgery	Grass cut -Play area, cem, car parks, allotments and layby	408.00
	A1 Gardening and Tree Surgery	Grass cut, -Play area, cem, Town car park, and layby	234.00
	Greenslade Grounds Maintenance	Grass Cutting - Furlong/pitches double cuts (Oct)	326.40
	W C Maunders	Materials - Changing Rooms	9.69
	water2business	Changing Rooms - 11/3/17 - 28/09/17	371.68
	Som. Association of Local Councils	New councillor training*(previously agreed)	25.00
Direct Debits and Standing Orders to be paid next calendar month (Nov/Dec)			
DD	Vodafone	Council telephone	11.80
DD	Plusnet	Broadband etc for office	24.60

DD	Southern Electric	Changing Rooms	31.00
DD	Southern Electric	Electricity - street lights at Town Car Park (Oct)	5.15
DD	Eon	Electricity - street lights at Moorland Street (Nov)	4.57
DD	Sedgemoor District Council	Business rates (public conveniences)	79.00
DD	Sedgemoor District Council	Business rates (Town Car Park)	136.00
DD	Sedgemoor District Council	Business rates (Moorland Street Car Park)	140.00
DD	Sedgemoor District Council	Business rates (Office)	86.00
DD	TOTAL to be authorised		2,380.94
	* on receipt of invoice		

RESOLVED: that the expenditure detailed above be approved

120/17 Leisure and Recreation Advisory Group

a) Leisure and Recreation Advisory Group Report – November 2017

Members received a report of the Committee updating on the play area and a meeting with a representative from the football clubs. The Chairman would arrange for the inspection of the trees on the furlong and school field. The key items are set out below.

b) Play Area and Furlong Safety Check Log and Public Convenience Log

The Play Area and Furlong Safety Check logs and Public Convenience logs for August and October 2017 were not available. The Springy Chicken needed further attention and would be re-inspected by the company. The hand drier needed to be repaired, as did the handle on the gent's door, which may need re-positioning. This handle could be replaced when carrying out other repairs (minutes 120(c) refers).

c) Public Conveniences - Repair

Members were disappointed to note that gent's toilet had been vandalised on 31st October 2017 (Halloween) and this criminal incident had been reported to the Police and a crime number obtained. The Council was taking this matter very seriously and would be pleased to receive any information from the public (Oyez). Quotes for the repair were being obtained, but it was likely that an insurance claim would need to be submitted.

d) Town Maintenance Contractor

Members received the report of the Town Maintenance Contract for September 2017. He had worked 19 hours during October 2017. Approximately 5.25 hours had been spent clearing litter, trimming the hedge and gully clearance work in the car park, 3.75 hour removing litter, trimming the hedge on the furlong and repairing the chicken springy toy, 3 hours on an initial clearance of Wood Lane, 3 hours on the initial clearance of Back Lane and 4 hours making up and fixing the notice board at the allotment and emptying the compost bin at the cemetery. The cycle racks would be removed for the siting of the Christmas Tree and would be inspected. The water pipe at the allotments would be addressed.

121/17 Highways Advisory Group

a) Report of the Highways Advisory Group – October 2017

Members received the report of the Group updating on various highways matters. The application to the Hinkley Fund would be held in abeyance.

b) Highways Matters

Potholes – Councillor Wells would re-report the potholes in High Street.

Street Lighting – the street light in the High Street was now working. However, there seemed to be an intermittent fault on light No. 8 in West Street, which was currently not working.

Car Park Enforcement – an issue had been raised regarding the enforcement, or otherwise, of vans/larger vehicles parking within the vertical white lines but overhanging the end of the space in the car park. The views of Parking Services had been sought and this matter would then be

discussed by the Group. It was noted that there was no off-street parking facility available for larger vehicles.

Electric Parking Point – this would be a matter for further consideration, when feasible. The Square was unlikely to be appropriate given the time restriction for parking.

122/17 Cemeteries, Allotments and Open Spaces Group

a) Cemeteries, Allotments and Open Spaces Group

Members received the report of the meeting held on 1st November 2017. The new noticeboard at the allotments would display key information (basic rules, inspection dates and details of giant hogweed and ragwort). Information could only be posted by tenants by prior arrangement.

b) Allotment allocation update

One plot had been allocated to a new tenant. The remaining vacant plot had been offered to a prospective new tenant but subsequently declined. Anyone interested in renting an allotment should contact the Clerk (Oyez)

c) Allotment rents

The group recommended that as of April 2018, the rent for allotments be set for two years as follows: -

Those plots <150 to 199 per square metre - £15

Those plots 200 square metres and above - £25

This was a fairer pricing structure and would result in 12 plots paying less than before, with 20 plots having an increase in rent. One plot, which was difficult to rent (plot 5D) would remain at £10. A couple of plots were very large and when offered in future may well be divided into two. An additional water trough was sought and any donation of a trough would be appreciated (Oyez).

RESOLVED: that the rent as detailed above be agreed for a two year period with effect from April 2018 and the Clerk give notice to the tenants accordingly.

d) Cemetery Fees

The group had reviewed the cemetery fees and charges, taking into account local fees and charges and recommended that no changes be made to the fees at the present time. A headstone safety check would take place on Saturday 25th November 2017.

RESOLVED: that no changes be made to the fees and charges at the present time.

e) Axbridge Layby

The group considered the picnic area to be an amenity, which was often used and could be seen as the “gateway” to Axbridge. It was recommended that the Council continue with the upkeep of the picnic area.

RESOLVED: that the Council continue to maintain the picnic area, as at present.

f) Foundation bases and marker stones

The next row of grave plots had been marked out. The memorial company currently held three foundation bases for the Council which was sufficient at the present time and could now be placed in position to complete the garden of remembrance section in that row. It was proposed that a further 10 markers be purchased, so that a subsequent row could be marked out in due course. The options for plain and/or reserved markers were discussed.

RESOLVED: that 10 plain markers be purchased at a cost of £150.

g) Open Spaces Matters

Starrs Close – land in the vicinity of Starrs Close had been strimmed.

Town Boundary Markers – it had been suggested that these boundary markers would benefit from a clean. Councillor Taylor offered to inspect them.

123/17 Personnel and Protocol Committee

a) Minutes of the meeting held on 6th November 2017

Members received the draft minutes of the meeting held on 6th November 2017.

b) Lone Working Policy

The Committee recommended the adoption of the Lone Working Policy, which had been further revised to reflect the division of the responsibility between the Council and the Clerk.

RESOLVED: that the Lone Working Policy be adopted accordingly

c) Civic Service and Awards

The Civic Service would take place on Sunday 25th February 2018. Invitations to civic guests were being sent out. Nominations were being sought for two awards – the Civic Award, as in previous years, and Axbridge Young Person's Award to recognise those young people (under the age of 25) who had made outstanding achievements in sport or academically, or who deserved recognition for service to the local community. Nominations were being sought by 31st December 2017. A copy of the nomination forms would be included with Oyez and were being sent to local community organisations.

124/17 Joint Town Council and Town Trust meeting

Members received for information the draft minutes of the Joint Town Council and Town Trust meeting held on 23rd October 2017. Several matters were on-going, including investigations into replacement maces and the issue with the bollards in the Square.

125/17 Axbridge Plaques

Councillor Wells put forward a suggestion that heritage funding be sought for a project to enable the purchase and display of plaques on properties showing their history, together with a "trail map". She hoped to speak to the Museum and sought members views on the proposal. Members expressed support for this project, which was of interest to residents and visitors and would help promote tourism in the area. Reference was made to an earlier Axbridge Trail booklet, which may be of use.

RESOLVED: that members support this project.

126/17 Draft Budget and Precept 2018/19

Members received the second version of the draft budget which had been revised in light of comments made at the earlier council meeting and following further discussion by the Administration and Finance Advisory Group. Members noted that the proposed increase of 6.5% would result in a precept of £81,500 giving a band D council tax of £119. Further information had been obtained on the anticipated amount of the council tax support grant. A couple of minor changes may be necessary to reflect the exact level of this grant, when known.

Members thanked Councillor Taylor and the Clerk for their hard work on preparing the budget.

RESOLVED: that the budget for 2018/19 be approved (subject to minor amendments) giving a precept of £81,500 for 2018/19 (an increase of 6.5%).

127/17 Emergency Plan

Mr Laken had updated the Emergency Plan document and had chaired this Group. Consideration would need to be given to taking emergency planning forward. The Mayor and Deputy Mayor would meet to discuss this.

128/11 Parish Path Liaison Officer

Mr Laken had previously undertaken this role.

RESOLVED: that Councillor Page be appointed as Parish Path Liaison Officer.

129/17 Correspondence and Diary Dates

Members noted the correspondence page and diary dates. The Highways Advisory Group and Cemeteries, Allotments and Open Spaces Group did not intend to meet in December. The Personnel and Protocol Committee meeting would be restricted to key items. Members did not wish to comment on the parliamentary boundary review proposals. A suggestion regarding a possible twinning with Aubeterr-sur-Dronne in France would be included within Oyez, in case a group of residents wished to set up a twinning organisation to pursue this opportunity.

130/17 Exclusion of Press and Public

RESOLVED: that, in view of the confidential nature of the business about to be transacted which contains contractual information, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

131/17 Confidential Item: Facilities Advisory Group

a) Confidential: Chestnut Avenue Land – Transfer of Title

The detail of the transfer was clarified and discussed. Members were happy to continue subject to clarification of any annual charges.

RESOLVED:

Chairman

Date