



Clerk: Mrs V L Brice

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Axbridge Town Council
PO Box 1184
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BS26 2WJ

3 January 2024

**A MEETING OF AXBRIDGE TOWN COUNCIL WILL BE HELD IN AXBRIDGE TOWN HALL
ON MONDAY 8 JANUARY 2024 AT 7.30PM.**

Members of the public are welcome to attend.

**Mrs V L Brice
Town Clerk**

AGENDA

1. Apologies for absence – to receive apologies and approve reasons for apologies, if appropriate.
2. Draft Minutes of the Council meeting held on 11 December 2023 (available) - to approve as a correct record
3. Declarations of Interest and to consider application(s) for dispensations
4. Public Participation
5. Reports from Police and Somerset Councillors
6. Written reports from members representing outside bodies and attending meetings on behalf of the Council
7. Co-option - to consider co-option on to the Council from the application(s) received and to set a date for the signing of the declarations of office, as appropriate
8. Committee and Group membership
9. Planning
 - 9.1 Draft minutes of the Planning and Licences Committee meeting held on 11 December 2023 (available)
 - 9.2 Manor House, High Street – works to exterior
10. Administration and Finance
 - 10.1 Report of the Chairman
 - 10.2 3rd Quarter Report – Summary of Receipts and Payments to 31 December 2023 (available)
 - 10.3 Children's Air Ambulance Service
 - 10.4 Society of Local Council Clerks – to further consider membership of Assistant Clerk
 - 10.5 Purchase of attendance book
 - 10.6 Mobile telephone – Assistant Town Clerk

- 10.7 Monthly Financial Reports (available) including Payments for ratification and approval; Receipts and Direct Debit and Standing Order payments
11. Highways
 - 11.1 Report of the Chairman
 - 11.2 Town Car Park signs – update and any further action
 - 11.3 Town Gateway sign – Cheddar end of Axbridge – update and any further action
 - 11.4 Axbridge to Cross Safe Path Campaign
 - 11.5 Anti social driving
 - 11.6 Highways matters – to report any urgent matters
12. Cemeteries, Allotments and Open Spaces Advisory Group
 - 12.1 Report of the Chairman
 - 12.2 Open Spaces matters - to report any urgent matters
13. Leisure and Recreation (to include Changing Rooms)
 - 13.1 Report of the Chairman
 - 13.2 Play Area and Public Conveniences Logs – update
 - 13.3 Litter bins (Furlong) and Hygiene bin (public conveniences)
 - 13.4 Town Maintenance Report
14. Personnel and Protocol
 - 14.1 Report of the Chairman
 - 14.2 Mayor's Chain – to agree works in principle and seek quote
- 15 Notification of Interest in Deputy Mayor position for Mayoral Year beginning in May
- 16 Draft Budget and Precept 2024/25 – to consider any further amendments relating to the Asset and Service devolution matters to include consideration of amenity areas and verge cutting (previously agreed budget available)
- 17 General Correspondence, Consultation and Diary Dates (available) including changes to Recycling and Collection days and Fostering in Somerset - recruitment campaign

cc:
Somerset Councillors, police and press representatives



**AGENDA ITEM 2 DRAFT MINUTES OF THE MEETING OF AXBRIDGE TOWN COUNCIL
HELD IN AXBRIDGE TOWN HALL ON MONDAY 11 DECEMBER 2023**

Meeting commenced: 7.30p.m.

Meeting concluded: 9.12p.m.

Present: Councillor Mitton (Mayor), Page (Deputy Mayor), Browne, Ham, Jenkins, Jordan, Mearns, Taylor and Thomas

Also in attendance: Mrs V Brice (Town Clerk) and County Councillor Ferguson (for part of the meeting).

58.23 Apologies for Absence – no apologies had been received.

59.23 Draft Minutes of the Council Meeting held on 13 November 2023

RESOLVED: that the minutes of the Council meeting held on 13 November 2023 be approved as a correct record and signed by the Chair.

60.23 Declarations of Interest and Application for Dispensations

Declarations of Interest: none

Dispensations: no dispensations were needed for the meeting.

61.23 Public Participation - No members of the public were in attendance.

62.23 Reports

ORGANISATIONS	REPORTS
Police	The Council received the crime statistics for November, noted the staffing changes and passed on its best wishes to PCSO Bonnell.
Somerset Councillor Ham	Somerset Councillor Ham drew attention to the recent budget consultation email, which would be forwarded to members.
Somerset Councillor Ferguson	Somerset Councillor Ferguson gave an update on Somerset Council's financial position. He was pleased to confirm that the 126 bus from Wells to Weston-super-Mare would be in place from 2 January 2024, with the £2 fare in place until December 2024.

63.23 Written Reports – Outside Bodies

Members received a report on behalf of the Axbridge and District Museum Trust following their meeting on 21 November 2023 and a brief update on the work of the Axe Valley Men's Shed.

64.23 Planning

a) Planning and Licences Committee meeting – 27 November 2023

Members received the draft minutes of the meeting held on 27 November 2023. The meeting held just before Council had considered an application for tree works and alterations to the mast at Fry's Hill.

65.23 Administration and Finance

a) Report of the Chairman

The group had not met since the last meeting. The Chairman drew attention to the asset and services devolution spreadsheet which would enable the Council to respond to Somerset Council highlighting which areas it may/may not be interested in taking on/contributing to (see minute 137/23)

b) Somerset Playing Fields Association

This membership was due for renewal with a minimum cost of £15.00. This Association carried out the play area inspection on behalf of the Council.

RESOLVED: that a membership fee of £15 be paid to the Somerset Playing Fields Association.

c) Society of Local Council Clerks

The Clerk's membership of the Society of Local Council's was due for renewal at a cost of £229. Members also previously agreed membership for the Assistant Clerk, so both officers could attend events and training at the membership rates, but this had never been processed. The cost of the Assistant Clerk would be £144 for the annual subscription plus a £10 joining fee.

RESOLVED: that the Clerk's membership be renewed and the Assistant Clerk join the Society with an annual subscription accordingly (combined cost £383).

d) Monthly Financial Report

Members received a monthly financial report for December 2023 setting out the payments for ratification and authorisation. The invoice from the solicitors for the lease work for Old Station Building had been in line with expectations and had been authorised for payment at the last meeting.

The financial report also included the receipts received and direct debit and standing orders payments made during November 2023. The Clerk advised that the Npower invoice for the car park lighting had increased and that this would be monitored with a view to amending the authorised direct debit payment to reflect this higher payment if necessary.

RESOLVED:

- 1) that the list of payment of invoices be ratified and approved (Appendix A) and that the invoice from the Town Maintenance Contractor for work undertaken in November be paid upon receipt as long as it is in line with the contract; and
- 2) that the Direct Debit and Standing Order payments for November 2023 be ratified and the receipts for November 2023 noted (Appendix A)

e) Children's Air Ambulance

The Clerk had received correspondence seeking support for the Children's Air Ambulance.

RESOLVED: that the Council invite the representative to meet with members prior to a council meeting.

66.23 Highways Advisory Group

a) Report of the Highways Advisory Group – November 2023

Members received the report of the group updating on the last meeting. The key items are set out below. The report included a proposed reply to a resident in relation to parking in Axbridge and the Clerk was asked to respond accordingly.

b) Somerset Bus Partnership

Members noted that there would be a full bus service from Wells to Weston-super-Mare from 2 January 2024. The Clerk would ensure that the two residents raising concerns about transport availability to Weston-super-Mare were aware of this service. There was no need to pursue this further with Westlink.

Members still wished to donate to the Somerset Bus Partnership to assist with the printing of decals promoting the £2 fare to encourage bus usage and hoped to display these on the local bus shelters.

RESOLVED: that a donation of £100 be made to Somerset Bus Partnership to assist with the promotion of the £2 fare scheme.

c) Town Car Park signs, Defibrillator signs and Reservoir

The Town Car Park signs had been vandalised – with the parking time permitted hours having been burnt off. The Council considered the options to repair/replace the signage and clarification would be sought on the cost of each option. It was also proposed that an additional sign be purchased to draw attention to Axbridge Town Car Park being a free car park (sign to include the name of the car park as well as 48 hours free parking) to be placed on the existing entrance post.

The cost of the defibrillator signs would be £22 each. Members did not feel it was necessary to look at additional signage for the reservoir – as the situation had improved – but this would continue to be monitored.

RESOLVED: that the Clerk, in consultation with the Chairman, be delegated to arrange for the repair/works to the car park signs to be undertaken using the most cost-effective method to enable this matter to be progressed; and that the additional car park sign and two defibrillator signs be purchased.

d) Town Gateway Sign

Members considered a quote for a double-sided sign and fixing to provide a Gateway sign at the cheddar end of Axbridge. Posts would also be needed and quotes for these could be obtained. It was hoped that the appropriate road markings could be included in the next Traffic Regulation Order. Members discussed the proposed location of the sign at the end of Cheddar Road – in the proximity of the grass bank as you leave the bypass and drive into Axbridge.

RESOLVED: that the purchase of the gateway signage be agreed for installation at the top end of Cheddar Road and that further costings be obtained in terms of the post(s) – with contact being made with Traffic Management regarding the posts and road markings.

e) Highways Matters

Speed Indicator Device – a meeting would be arranged with the organiser of the Speed Watch Group to discuss the proposals for Speed Indicator Devices

Flooding – Bypass at the top of Wood Lane and at Townsend (middle of gyratory system) – these areas had previously been raised and the recent flooding issues had been flagged up

with Somerset Council departments. The camber of the road at Townsend also exacerbated these issues.

Pothole A371 – a pothole just before the cemetery entrance on the A371 had been reported to Somerset Council.

67.23 Cemeteries, Allotments and Open Spaces Group

a) Report of the Group – December 2023

Members received the report from the Chairman following the last group meeting updating on the allotments, cemetery and open spaces matters.

b) Open Spaces Matter - none

68.23 Leisure and Recreation

a) Report of the Chairman

The group had not met since the last meeting. The Chairman reported that the water for the drinking fountain had been turned off temporarily given the cold weather and issues with the tap.

b) Play Area and Public Conveniences Logs

The logs were not available, but inspections were taking place with visual checks of all equipment. The light over the public conveniences was being addressed.

c) Town Maintenance Contractor

The Town Maintenance Contractor had not submitted a report in time for the meeting. This would be presented to the next meeting of Council.

69.23 Personnel and Protocol Committee

a) Draft minutes of the meeting held on 27 November 2023

Members received the draft minutes of the meeting held on 27 November 2023. The Clerk advised that the Sergeant at Mace had reluctantly resigned due to a change in his personal circumstances. The Clerk would thank him, on behalf of the Council, for his support in this role and the post would be advertised in due course.

b) Mayor's Chain

Members considered a recommendation from the Group to agree, in principle, proposed works to the chain which was in need of repair and extension. The proposed design would create a 3inch diameter collar (forming a ring), allowing for two complete chains with bars – greatly extending the life of the chain. It was proposed that a formal quote be obtained from the local company - being a specialist contractor who had previously undertaken works on the chain at a reasonable cost - with a view to refurbishing the chain in the New Year.

RESOLVED: that a quote for the proposed works to the chain be obtained accordingly.

c) Facilities Manager

The Committee had proposed that the Facilities Manager be line managed by the Town Clerk which would formalise the structure. There will still be liaison with the appropriate Committee chairman.

RESOLVED: that the Facilities Manager be line managed by the Town Clerk.

70.23 Joint meeting of the Town Council and Town Trust

The Mayor gave a brief update on the meeting including matters relating to the administration of The Square and up-grades to facilities in the Town Hall. The Trust would be happy to assist with the storage of the new maces.

71.23 Draft Budget and Precept 2024/25

The Council had previously considered and approved the budget and precept with a precept of £130,000 (being a 17.12% increase) subject to a further revision of the budget and precept should the Council wish to provide or finance any services during the next financial year that are currently provided by Somerset Council. The financial position of Somerset Council, and associated information to date, was noted.

The deadline for submission of the precept had been extended to noon on 2 February 2023 which would give the Council a further opportunity to consider the budget and precept at the January 2024 meeting.

Members considered the draft response to Somerset Council indicating which assets and services it may be interested in either providing or contributing to. Information on costings was still being provided. The Town Council had acquired, or had a long lease, on a number of assets in the Town already, so whilst small areas of land may be of interest this would not have a great impact on the budget. The reduction in services that Somerset Council currently provided would have a greater impact on the community. Members were also mindful of the cost of living to its residents.

Members considered the various areas of services/assets which may be open for some kind of devolution and would respond indicating which services it may well be interested (or not) in taking forward. Two areas of specific concern were verge cutting (it was likely Somerset Council would only be able to undertake highways safety related works) and maintenance of the churchyard. The Local Community Networks were looking at service and asset devolution – which would facilitate joint parish working including, for example, a Highways Steward scheme.

RESOLVED:

- 1) that the Clerk seeks a quote for the grass cutting of all verges and amenity land in Axbridge to give an indication of the likely costs involved, should the council wish to take this service on;
- 2) that the Council further considers this matter at its next meeting to see whether the budget and precept request needs to be revised to enable the provision of, or contribution to, services such as grass cutting and to finalise the budget and precept requirement accordingly.

72.23 General Correspondence and Diary Dates

Members received the correspondence page and noted the following correspondence in particular:

Somerset Rivers Authority Draft Strategy and Flood Action Plan
Keep Britain Tidy – Save Pennies and Protect the Planet Campaign

The diary dates are as follows:

Date	Meeting	Time	Venue
Monday 11 Dec	Planning and Licences Council	7pm 7.30pm	Axbridge Town Hall Axbridge Town Hall
	Admin and Finance (TBC)		
Monday 8 Jan	Planning and Licences Council	TBC 7.30pm	Axbridge Town Hall Axbridge Town Hall
	Strategic Planning	TBC	
Monday 22 Jan	Personnel and Protocol Planning and Licences – if needed Highways	TBC (likely 6.45) TBC (likely 7.30) TBC (likely 8pm)	
Santa in Square	16 December 2023		

73.23 Exclusion for Press and Public

RESOLVED: that, in view of the special nature of the business about to be transacted which contains personal information about individuals, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

74.23 CONFIDENTIAL ITEM – Civic Award and Young Person’s Award

Members considered the nominations received for the both the Civic and Young Person’s Awards.

RESOLVED: that a Civic Award be presented to the individual shown as number 4 on the list and a Youth Award be presented to the individual shown as number Y1 on the list, at the Civic Service to be held on 3 March 2024 (subject to their acceptance).

Chairman

Date

Appendix A

Agenda Item Payments for Ratification and Authorisation - December 2023			
8.4a			
Voucher No	Supplier	Description	Total
294	Amazon (to ratify)	Office supplies	£43.96
311	Somerset Council	Bin emptying & public conven. cleaning contract 6mth	£5,987.34
312	Greenslades Grounds Maintenance	Grass cutting - Furlong	£172.80
313	PATA UK	Payroll - service	£63.45
314	Payroll - December (included backdated pay & assoc. costs -since April 2023	Staff salaries and assoc. payroll organisations	£6,601.38
315	Clarke Willmott LLP (agreed at prev meeting)	Old Station Building - Legal fees	£4,132.20
	TOTAL		£17,001.13

N.B. Powers for spending: Axbridge Town Council has the General Power of Competence

Agenda Item 8.4c Direct Debit and Standing Order Payments - November 2023					
Voucher No	Supplier	Description	Net	VAT	Total
277	Somerset Council	Business Rates - Town Car Park	£104.00	£0.00	£104.00
278	Somerset Council	Business Rates - Moorland Street Car Park	£120.00	£0.00	£120.00
279	O2	Telephone - Assistant Clerk	£15.63	£3.13	£18.76
280	Vodafone	Telephone - Clerk contract	£13.34	£2.67	£16.01
281	Vodafone	Telephone - Clerk Device Plan	£12.50	£2.50	£15.00
282	Zoom	Video Conferencing	£12.99	£0.00	£12.99
283	BT	Broadband	£18.95	£3.79	£22.74
285	Npower	Electricity - Moorland St Car Park	£12.79	£0.64	£13.43
286	SSE Southern Electric	Electricity - Town Car Park	£7.90	£0.40	£8.30
287	SSE Southern Electric	Electricity - Public Conveniences	£0.00	£0.00	£0.00
288	SSE Southern Electric	Electricity - Changing Rooms	£30.48	£1.52	£32.00
289	Water2Business	Water and Sewerage - Public Conveniences	£54.50	£0.00	£54.50
290	Water2Business	Sewerage - Town Car Park	£10.22	£0.00	£10.22
291	Water2Business	Sewerage - Moorland Street Car Park	£10.22	£0.00	£10.22
292	Water2Business	Water and Sewerage - Changing Rooms	£30.50	£0.00	£30.50
295	Somerset Council	Business Rates - Council Office	£51.00	£0.00	£51.00
	TOTAL				519.67

Agenda item 8.4b Receipts November 2023				
Voucher	Date	Customer	Description	Total
78	02.11.2023	Plot 5D	Allotment rent	£5.00
79	02.11.2023	Plusnet	Broadband	£33.20
77	09.11.2023	Plot 8A	Allotment rent and deposit	£47.50
80	09.11.2023	HMRC VAT	VAT repayment	£1,271.47
81	09.11.2023	Lloyds Bank	Bank Interest	£92.38
82	29.11.2023	C V Gower Funeral Directors Ltd	Cemetery fees	£240.00
83	30.11.2023	Lloyds Bank - savings	Bank Interest	£33.56
			Total	£1,723.11



Axbridge Town Council
Agenda Item 9.1 Draft Minutes of the Planning and Licences Committee held on
Monday 11 December 2023 in Axbridge Town Hall

Meeting commenced: 7.00pm

Meeting concluded: 7.14pm

Present: Councillor Jenkins (Chair), Taylor (Vice-Chair), Jordan, Mitton and Page

Also in attendance: Mrs Brice (Town Clerk)

77.23 PL Apologies for Absence – none given at the time of the meeting.

[Councillor Ham subsequently passed on her apologies]

78.23 PL Draft Minutes of the Planning and Licences Committee Meeting held on
27 November 2023.

RESOLVED: that the minutes of the meetings held on 27 November 2023 be approved and signed by the Chair.

79.23 PL Declaration of Interest and Dispensations

Interests:

Councillor Mitton – declared a Disclosable Pecuniary Interest in relation to the reserved matters planning application 02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way - living close to the site (minute 95/23 PL refers) (see below for dispensation).

Councillor Taylor – declared a Disclosable Pecuniary Interest in relation to the reserved matters planning application 02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way - living adjacent to the site (minute 95/23 PL refers) (see below for dispensation).

Dispensations:

Councillor Mitton – had a dispensation to speak and vote on applications relating to this site (02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way) and indicated she wished to use this dispensation at this meeting (minute 95/23 PL refers)

Councillor Taylor had a dispensation to speak and vote on applications relating to this site (02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way) and indicated he wished to use this dispensation at this meeting (minute 95/23 PL refers)

80.23 PL Public Participation - no members of the public were in attendance.

81.23 PL Planning Applications

Planning application number: 02/23/00029/POA

Proposal: Certificate of Lawfulness for the proposed rear extension replacement structure.

Location: 14 Marron Close, Axbridge, Somerset, BS26 2PE

The Town Council had only been notified of this application. It had been included on the agenda but had since been granted permission by Somerset Council.

Planning application number: 02/23/00030/SR

Proposal: Crown lift 1No. Horse Chestnut (T1) (TPO Ref T13) to create a 6.5m clearance

over highway.

Location: 4 Station Road, Axbridge, Somerset, BS26 2BP

RESOLVED: that Somerset Council be advised that Axbridge Town Council has no observations to make on the above mentioned application.

Planning application number: 02/23/00031/DT

Proposal: Application to determine if prior approval is required for the removal of the existing 3no. antenna's, installation of 3 no. replacement antennas, 6 RRUs and ancillary development thereto.

Location: Mast At, Frys Hill, Frys Hill, Axbridge, Somerset

RESOLVED: that Somerset Council be advised that Axbridge Town Council has no observations to make on the above mentioned application.

82.23 PL Houlgate Way Development

The temporary traffic lights and road works by Starr's Close continued. The Clerk would seek confirmation as to when these roadworks were due to be completed. The street lighting had not yet been reinstalled.

83.23 PL Planning Applications delegated to the Clerk or Notified by the Planning Authority - none

84.23 PL Recent and Current Planning Applications

Members had received the list detailing recent applications and planning decisions at the last meeting. This was issued monthly with the agenda papers for the committee meeting held on the fourth Monday of the month.

85.23 PL Enforcement Matters – none

86.23 PL Licensing Matters

Axbridge Court Nursing Home – Following earlier concerns, the Council had previously been advised that the building was not occupied and that the advert had been removed. There was no further update.

87.23 PL Planning Decisions and Correspondence Received

Members received/noted the following correspondence:

- North Somerset Council local plan 2039 – Pre submission consultation
- Environment Agency - Public consultations on changes to HPC's construction site permits

88.23 PL Date of Next Meeting

RESOLVED: that the next meeting be held on 8 January 2024, prior to the Council meeting (if needed) or on 22 January 2024 (depending on planning applications received).

Axbridge Town Council

Administration and Finance Advisory Group

January 2024

Report for Council.

Meetings. A meeting was held on 4th January 2024 at 7.30pm by Zoom, hosted by the clerk.

Members Present: Councillors Ham, Jordan, Page and Taylor (in the chair) and
Clerk to the Council Mrs Brice.

Apologies: Councillor Mitton,

Accounts. Reports generated by Scribe were circulated to group members by the clerk for the A&F meeting. These showed the financial position at the end of December. The figures were checked by the members and no concerns reported. It was agreed that the summary and the reconciliation should be presented to Council for adoption as the end of the 3rd quarter financial position.

(Agenda item.)

Payroll. The clerk has completed the work and submitted the forms etc for auto-enrolment.

Computer System. The clerk is being given administrator status, so she has additional access to the on-line system to manage email addresses.

Risk assessment and management. An updated version will be considered by A&F members and presented to Council at the next meeting.

Open spaces Contracts. The members agreed that as there is so much uncertainty about the grass cutting and maintenance of open spaces that the tendering process for the work, due now, should be delayed for a year. This requires Council approval and will be on the next agenda.

Budget for 2024-25. The group members again considered the urgent need for Somerset to reduce costs by devolving services and assets to local councils. It was agreed that the only item that Axbridge Town Council should consider for its budget for next year was the maintenance of amenity areas and verge cutting. The work could be added to our existing open spaces contracts and/or in the short term, a contribution could be made to services provided by Somerset Council. Somerset had provided details of areas within the town that would be affected by a reducing or removing grass cutting services. After consideration of available data, including information on the frequency of grass cutting and some costings, Members propose a further modest increase in the precept of £1000.00. Some unallocated funds for maintenance had already been agreed in the budget. This could be used for the additional grass cutting with proposed increase. It was suggested that the Town Council issues a press release to explain the increase in the precept.
(Agenda item.)

Next Meeting Date. Monday 5th February 7.30pm by zoom. MT (06/01/2024)

Axbridge Town Council

Summary of Receipts and Payments

3 January 2024 (2023 - 2024)

All Cost Centres and Codes (Between 01/04/2023 and 31/12/2023)

Chairman

Date

ADMINISTRATION

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1210	General Administration				1,050.00	1,182.53	-132.53	-132.53 (-12%)
1220	Insurance				1,300.00	1,745.44	-445.44	-445.44 (-34%)
1230	Auditors' Fees				600.00	475.35	124.65	124.65 (20%)
1240	Town Hall Charges				1,500.00		1,500.00	1,500.00 (100%)
1250	Subscriptions				680.00	576.42	103.58	103.58 (15%)
1260	Elections				2,000.00		2,000.00	2,000.00 (100%)
1270	Town Car Park Loan				10,402.06	5,201.03	5,201.03	5,201.03 (50%)
1271	Moorland St. Land Loan				5,657.44	5,657.44		(0%)
1281	Tree Inspection Report				590.00		590.00	590.00 (100%)
1282	Town Maintenance Contractor				2,400.00	1,005.00	1,395.00	1,395.00 (58%)
1283	Bin Emptying Contract				4,000.00	3,672.24	327.76	327.76 (8%)
1290	VAT paid							(N/A)
SUB TOTAL					30,179.50	19,515.45	10,664.05	10,664.05 (35%)

ALLOTMENTS

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1610	Allotment Land Rent (SC)				280.00	140.00	140.00	140.00 (50%)
1620	Allotment Maintenance				570.00	896.61	-326.61	-326.61 (-57%)
1630	Allotment rents	1,070.00	1,085.00	15.00				15.00 (1%)
1640	Allotment deposit		60.00	60.00				60.00 (N/A)
SUB TOTAL		1,070.00	1,145.00	75.00	850.00	1,036.61	-186.61	-111.61 (-5%)

CAR PARKS & HIGHWAYS

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2010	Town Car	150.00	150.00					(0%)
2020	Car Parks Rates and Utilities				4,500.00	2,334.54	2,165.46	2,165.46 (48%)
2030	Car Parks Main. inc gullies					346.64	-346.64	-346.64 (N/A)
2040	Car Parks Patrol &							(N/A)
2050	Grit Bin Maintenance				100.00		100.00	100.00 (100%)
2060	Bins and Benches							(N/A)
SUB TOTAL		150.00	150.00		4,600.00	2,681.18	1,918.82	1,918.82 (40%)

CEMETERY

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1710	Cemetery Income	1,200.00	1,765.00	565.00				565.00 (47%)
1720	Cemetery Maintenance				1,100.00	845.00	255.00	255.00 (23%)
1730	Cemetery Rates and Utilities							(N/A)

Axbridge Town Council

Summary of Receipts and Payments

3 January 2024 (2023 - 2024)

All Cost Centres and Codes (Between 01/04/2023 and 31/12/2023)

SUB TOTAL	1,200.00	1,765.00	565.00	1,100.00	845.00	255.00	820.00 (35%)
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CHANGING ROOMS AND RECREATION FIELD

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1910 Pitch & C. Rms Booking	1,550.00	16.67	-1,533.33				-1,533.33 (-98%)
1920 VAT on bookings	300.00		-300.00	300.00		300.00	(0%)
1930 Changing Rooms				400.00	882.70	-482.70	-482.70 (-120%)
1940 Changing Rooms Utilities				800.00	714.15	85.85	85.85 (10%)
1950 Changing Rooms				100.00		100.00	100.00 (100%)
1960 Play Area & Rec. Area Main.				2,000.00	2,418.57	-418.57	-418.57 (-20%)
1970 Field Grass & Hedge Main.				2,500.00	1,454.54	1,045.46	1,045.46 (41%)
1980 Recreation Field - Lease to				165.00	165.00		(0%)
SUB TOTAL	1,850.00	16.67	-1,833.33	6,265.00	5,634.96	630.04	-1,203.29 (-14%)

CIVIC EVENTS AND REGALIA

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1510 Mayor Making				650.00	783.57	-133.57	-133.57 (-20%)
1520 Carnival Lunch etc				550.00	665.63	-115.63	-115.63 (-21%)
1530 Civic Services		200.00	200.00	200.00	887.75	-687.75	-487.75 (-243%)
1540 Regalia Maintenance					76.78	-76.78	-76.78 (N/A)
SUB TOTAL		200.00	200.00	1,400.00	2,413.73	-1,013.73	-813.73 (-58%)

GENERAL INCOME

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1010 Precept	111,000.00	111,000.00					(0%)
1020 Bank Interest	35.00	957.03	922.03				922.03 (2634%)
1030 Comm Infrastructure L.		3,111.39	3,111.39				3,111.39 (N/A)
1040 Leases of Land	2,200.00	2,200.00					(0%)
1050 Other Income	80.00	10.00	-70.00				-70.00 (-87%)
1060 Men's Shed - Old Station		4,200.00	4,200.00				4,200.00 (N/A)
SUB TOTAL	113,315.00	121,478.42	8,163.42				8,163.42 (7%)

GRANTS

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1410 Type A Grants - Various				400.00	400.00		(0%)
1420 Type B							(N/A)
1421 Town Trust Planters				300.00	300.00		(0%)
1422 Town Hall Grant				3,640.00	5,460.00	-1,820.00	-1,820.00 (-50%)
1423 Ax. & District Museum Grant				1,400.00		1,400.00	1,400.00 (100%)
1424 Christmas Trees and lights				1,900.00	1,220.40	679.60	679.60 (35%)

Axbridge Town Council

Summary of Receipts and Payments

3 January 2024 (2023 - 2024)

All Cost Centres and Codes (Between 01/04/2023 and 31/12/2023)

1425 Royal British Legion	100.00	100.00		(0%)
1426 Local Community Groups	850.00		850.00	850.00 (100%)
1427 Community Well Being	150.00		150.00	150.00 (100%)
1430 Type C - Various one-off		100.00	-100.00	-100.00 (N/A)
SUB TOTAL	8,740.00	7,580.40	1,159.60	1,159.60 (13%)

OFFICE

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1310 Office Rent				2,400.00	1,800.00	600.00	600.00 (25%)
1320 Office Rates and Utilities				600.00	501.44	98.56	98.56 (16%)
1330 Phones, Internet & Video		27.67	27.67	980.00	654.39	325.61	353.28 (36%)
1340 IT Services and Support				1,520.00	1,225.31	294.69	294.69 (19%)
1350 Stationery and Consumables				500.00	183.61	316.39	316.39 (63%)
SUB TOTAL		27.67	27.67	6,000.00	4,364.75	1,635.25	1,662.92 (27%)

OPEN SPACES

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1810 Shortlands Rent	100.00	100.00					(0%)
1820 Chestnut Avenue Grass				300.00	133.36	166.64	166.64 (55%)
1830 Street Furniture Maintenance				150.00		150.00	150.00 (100%)
SUB TOTAL	100.00	100.00		450.00	133.36	316.64	316.64 (57%)

PROJECTS

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2210 Maces Display Box		1,900.00	1,900.00		1,900.00	-1,900.00	(N/A)
2211 Station Leases					4,301.00	-4,301.00	-4,301.00 (N/A)
2212 Play Area Equipment		3,250.00	3,250.00		6,401.70	-6,401.70	-3,151.70 (N/A)
SUB TOTAL		5,150.00	5,150.00		12,602.70	-12,602.70	-7,452.70 (N/A)

PUBLIC CONVENIENCES

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2110 Public Conv. Cleaning				8,016.00	7,568.00	448.00	448.00 (5%)
2120 Public Conven. Rates &				800.00	694.49	105.51	105.51 (13%)
2130 Public Conveniences Main.				3,000.00	1,379.84	1,620.16	1,620.16 (54%)
SUB TOTAL				11,816.00	9,642.33	2,173.67	2,173.67 (18%)

Axbridge Town Council

Summary of Receipts and Payments

3 January 2024 (2023 - 2024)

All Cost Centres and Codes (Between 01/04/2023 and 31/12/2023)

STAFF AND TRAINING

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1110	Salaries and Employment				55,200.00	45,975.79	9,224.21	9,224.21 (16%)
1120	Pension deficit payments				650.00		650.00	650.00 (100%)
1130	Training and Travelling				930.00	104.90	825.10	825.10 (88%)
1140	Membership- Profess. Bodies				220.00	229.00	-9.00	-9.00 (-4%)
SUB TOTAL					57,000.00	46,309.69	10,690.31	10,690.31 (18%)

Summary

NET TOTAL	117,685.00	130,032.76	12,347.76	128,400.50	112,760.16	15,640.34	27,988.10 (11%)
V.A.T.		6,233.08			5,547.82		
GROSS TOTAL		136,265.84			118,307.98		

Agenda item 10.2 Bank Reconciliation

3 January 2024 (2023 - 2024)

Axbridge Town Council

Prepared by:

Date:

Name and Role (Clerk/RFO etc)

Approved by:

Date:

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/12/2023

Cash in Hand 01/04/2023 65,776.93

ADD

Receipts 01/04/2023 - 31/12/2023 136,265.84

202,042.77

SUBTRACT

Payments 01/04/2023 - 31/12/2023 118,307.98

A Cash in Hand 31/12/2023 83,734.79
(per Cash Book)

Cash in hand per Bank Statements

Petty Cash 31/12/2023 0.00

Lloyds Investment Account 29/12/2023 15,737.65

Lloyds Business Account 31/12/2023 57,590.20

Lloyds Current Account 31/12/2023 10,438.94

83,766.79

Less unrepresented payments 32.00

83,734.79

Plus unrepresented receipts

B Adjusted Bank Balance 83,734.79

A = B Checks out OK

Agenda Item 10.7 Monthly financial reports

Agenda Item 10.7a Payments for Ratification (R) and Authorisation - January 2024

324	18.12.2023	SSE Southern Electric (R)	Electricity - Public Conveniences	£40.55
325	06.12.2023	SSE Southern Electric (R)	Electricity - Changing Rooms	£157.32
326	22.12.2023	Amazon®	Office supplies	£26.86
327	08.01.2024	Greenslades Grounds Maintenance	Grass cutting - Furlong	£86.40
328	02.01.2024	Somerset Council®	Allotment Land Rent	£140.00
329	08.01.2024	Somerset Association of Local Councils	Training	£35.00
		Mr A Laken	Town Main Contract - Nov & Dec	
		PATA	Payroll Admin Fee	
		Payroll - January 2023		
			TOTAL	486.13

NB : Payroll in December was 3p less than agreed due to a calculation error (should have been £6601.35)

Agenda item 10.7b Receipts - December 2023

Voucher No.	Date	Customer	Description	
85	29.12.2023	Lloyds Bank - savings	Bank Interest	£32.48
84	11.12.2023	Lloyds Bank	Bank Interest	£86.55
			Total	£119.03

Agenda Item 10.7c Direct Debits and Standing Order Payments - Dec 2023

Voucher No.	Supplier	Description	Net	VAT	Total
310	Water2Business	Water and Sewerage - Changing Rooms	£30.50	£0.00	£30.50
309	Water2Business	Sewerage - Moorland Street Car Park	£10.22	£0.00	£10.22
308	Water2Business	Sewerage - Town Car Park	£10.22	£0.00	£10.22
307	Water2Business	Water and Sewerage - Public Conveniences	£54.50	£0.00	£54.50
306	SSE Southern Electric	Electricity - Changing Rooms	£30.48	£1.52	£32.00
305	SSE Southern Electric	Electricity - Public Conveniences	£0.00	£0.00	£0.00
304	SSE Southern Electric	Electricity - Town Car Park	£8.18	£0.41	£8.59
303	Npower	Electricity - Moorland St Car Park	£14.25	£0.71	£14.96
302	BT	Broadband	£18.95	£3.79	£22.74
301	Zoom	Video Conferencing	£12.99	£0.00	£12.99
300	Vodafone	Telephone - Clerk Device Plan	£12.50	£2.50	£15.00
299	Vodafone	Telephone - Clerk contract	£13.34	£2.67	£16.01

298	O2	Telephone - Assistant Clerk	£15.63	£3.13	£18.76
297	Somerset Council	Business Rates - Moorland Street Car Park	£120.00	£0.00	£120.00
296	Somerset Council	Business Rates - Town Car Park	£104.00	£0.00	£104.00
276	Somerset Council	Business Rates - Council Office	£51.00	£0.00	£51.00
Total					£521.49

Axbridge Town Council

31-Oct-23

Receipts and Payments to 31 October 2023 and Draft Budget and Precept 2024/25

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

GENERAL INCOME

		Receipts				Payments			
Code	Title	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget
1010	Precept	111,000.00	111,000.00	111,000.00					
1020	Bank Interest	35.00	712.06	950.00	800.00				
1030	Comm Infrastructure Levy	0.00	3,111.39	3111.39	0.00				
1040	Leases of Land	2,200.00	2,200.00	2,200.00	2,200.00				
1050	Other Income	80.00	10.00	10.00	0.00				
1060	Men's Shed - Old Station Building		4200.00	4200.00	1050.00				
1090	VAT refunds								
	SUB TOTAL	113,315.00	121,233.45	121,471.39	4,050.00	0.00	0.00	0.00	0.00

STAFF AND TRAINING

		Receipts				Payments			
Code	Title	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget
1110	Salaries and Employment costs					55,200.00	37,731.93	62,000.00	55,000.00
1120	Pension deficit payments					650.00		0.00	0.00

1130	Training and Travelling					930.00	29.90	400.00	900.00
1140	Membership- Profess. Bodies					220.00		220.00	220.00
	SUB TOTAL	0.00	0.00	0.00	0.00	57,000.00	37,761.83	62,620.00	56,120.00

ADMINISTRATION

Code	Title	Receipts				Payments			
		2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget
1210	General Administration					1,050.00	920.63	1,050.00	1,050.00
1220	Insurance					1,300.00	1,745.44	1,745.44	2,350.00
1230	Auditors' Fees					600.00	475.35	475.35	600.00
1240	Town Hall Charges					1,500.00		1,500.00	1,500.00
1250	Subscriptions					680.00	561.42	680.00	680.00
1260	Elections					2,000.00		2,000.00	2,000.00
1270	Town Car Park Loan Repayments					10,402.06	5,201.03	10,402.06	10,402.06
1271	Moorland St. Land Loan Repay't					5,657.44	5,657.44	5,657.44	5,657.44
1281	Tree Inspection Report					590.00		590.00	700.00
1282	Town Maintenance Contractor					2,400.00	870.00	2,400.00	2,400.00
1283	Bin Emptying Contract					4,000.00	1,836.12	3,672.24	4,000.00
1290	VAT paid/received - see end of report								
	SUB TOTAL	0.00	0.00	0.00	0.00	30,179.50	17,267.43	30,172.53	31,339.50

SUB TOTAL	0.00	0.00	0.00	0.00	8,740.00	6,160.00	10,560.00	8,740.00
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CIVIC EVENTS AND REGALIA

		Receipts				Payments			
Code	Title	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget
1510	Mayor Making					650.00	783.57	783.57	800.00
1520	Carnival Lunch etc					550.00	665.63	680.00	700.00
1530	Civic Services		200.00	200.00		200.00	887.75	1,200.00	450.00
1540	Regalia Maintenance					0.00	76.78	500.00	0.00
SUB TOTAL		0.00	200.00	200.00	0.00	1400.00	2413.73	3163.57	1950.00

ALLOTMENTS

		Receipts				Payments			
Code	Title	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget
1610	Allotment Land Rent (SC)					280.00	140.00	280.00	280.00
1620	Allotment Maintenance					570.00	891.61	1200.00	800.00
1630	Allotment rents	1,070.00	1,052.50	1,057.50	1,090.00				
1640	Allotment deposit		40.00	40.00					
SUB TOTAL		1070.00	1092.50	1097.50	1090.00	850.00	1031.61	1480.00	1080.00

CEMETERY

		Receipts				Payments			
Code	Title	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget

1710	Cemetery Income	1,200.00	1,525.00	1,525.00	1,200.00	0.00	0.00	0.00	0.00
1720	Cemetery Maintenance					1,100.00	773.75	1,445.00	1,880.00
1730	Cemetery Rates and Utilities					0.00	0.00	150.00	0.00
	SUB TOTAL	1,200.00	1,525.00	1,525.00	1,200.00	1,100.00	773.75	1,595.00	1,880.00

OPEN SPACES

		Receipts				Payments			
Code	Title	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget
1810	Shortlands Rent	100.00	100.00	100.00	100.00				
1820	Chestnut Avenue Grass Cutting					300.00	116.69	200.00	300.00
1830	Street Furniture Maintenance					150.00		150.00	150.00
	SUB TOTAL	100.00	100.00	100.00	100.00	450.00	116.69	350.00	450.00

CHANGING ROOMS AND RECREATION FIELD

		Receipts				Payments			
Code	Title	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget
1910	Pitch & C. Rms Booking Income	1,550.00	16.67	1,500.00	1,550.00				
1920	VAT on bookings	300.00		300.00	300.00	300.00		300.00	300.00
1930	Changing Rooms Maintenance					400.00	772.70	900.00	400.00
1940	Changing Rooms Utilities					800.00	503.34	900.00	900.00
1950	Changing Rooms Consumables					100.00		100.00	100.00
1960	Play Area & Rec. Area Main.					2,000.00	2,371.49	2,500.00	2,000.00

1970	Field Grass & Hedge Main.					2,500.00	1,094.54	2,500.00	2,500.00
1980	Recreation Field - Lease to ATC					165.00	165.00	165.00	165.00
	SUB TOTAL	1,850.00	16.67	1,800.00	1,850.00	6,265.00	4,907.07	7,365.00	6,365.00

CAR PARKS & HIGHWAYS

Code	Title	Receipts				Payments			
		2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget
2010	Town Car Park - Garage-Lease	150.00	150.00	150.00	150.00				
2020	Car Parks Rates and Utilities					4,500.00	1,822.98	3,800.00	3,800.00
2030	Car Parks Main. inc gullies						303.31	520.00	2,000.00
2040	Car Parks Patrol & Enforcement								
2050	Grit Bin Maintenance					100.00		100.00	100.00
2060	Bins and Benches								
	SUB TOTAL	150.00	150.00	150.00	150.00	4,600.00	2,126.29	4,420.00	5,900.00

PUBLIC CONVENIENCES

Code	Title	Receipts				Payments			
		2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget
2110	Public Conv. Cleaning Contract					8,016.00	3,784.00	8,016.00	8,016.00
2120	Public Conven. Rates & Utilities					800.00	601.37	1,000.00	1,000.00
2130	Public Conveniences Main.					3,000.00	1,379.84	3,000.00	3,000.00
	SUB TOTAL	0.00	0.00	0.00	0.00	11,816.00	5,765.21	12,016.00	12,016.00

PROJECTS

		Receipts				Payments			
Code	Title	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget
2210	Maces Display Box		1,900.00	1,900.00			1,900.00	1,900.00	
2211	Station Leases						850.00	3,350.00	
2212	Play Area Equipment		3,250.00	3,250.00			6,401.70	6,401.70	
	SUB TOTAL	0.00	5,150.00	5,150.00	0.00	0.00	9,151.70	11,651.70	0.00

SUMMARY

	Receipts				Payments			
	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget	2023/24 Budget	2023/24 Actual	2023/24 Estimate	2024/25 Budget
TOTAL All Cost Centres (ex VAT)	117,685.00	129,467.62	131,493.89	8,440.00	128,400.50	91,571.40	151,163.80	131,890.50
VAT		4,956.08				4,284.25		
TOTAL (Scribe Summary report)	117,685.00	134,423.70			128,400.50	95,855.65		

Start of year opening balance		65,776.93		Start of year opening balance			65,776.93	
Plus actual receipts (ex VAT)	129,467.62			Plus estimated income		131,493.89		
Less actual expenditure (ex VAT)	91,571.40			Less estimated expenditure		151,163.80		
Plus VAT	671.83			Plus VAT		671.83		
CASH BOOK BALANCE		104,344.98		CASH NOT COMMITTED			46,778.85	
ADJUSTED BANK BALANCE		104,344.98						
(Scribe Reconcilliation report)								

BUDGET SUMMARY

Estimates 2023-24

End of year balance committed	46,778.85
less Unspecified Maint. Projects	3,500.00
less Unspecified Capital Projects	3,500.00
End of year balance projected	39,778.85

Precept 2024-25

End of 2023-24 balance B/F	39,778.85
plus budgeted receipts	8,440.00
less budgeted payments	131,890.50
less Unspecified Maint. Projects	8,000.00
less Unspecified Capital Projects	8,000.00
less working capital	30,328.35
DEFICIT	-130,000.00
Precept 2023-24	111,000.00
Precept 2024-25	130,000.00
Increase	17.12 %

Agenda Item 17 Correspondence 6 December – 3 January 2023

(not mentioned elsewhere in the agenda papers)

SC = Somerset Council

Outside Bodies

- Avon and Somerset Constabulary – Crime statistics for November and December and staffing changes and Boxing Day hunt
- Somerset - Local Clerks meeting –
- Somerset Association of Local Councils – membership renewal and newsletters inc sports VAT
- Society of Local Council Clerks - Magazine
- Somerset Community Foundation –
- SPARK - newsletter

Planning

- Hinkley Connection - Winter 2023 Newsletter
- Somerset Council - Plan-it Somerset: Issue 3 - December 2023
- CPRE - Friend, our rural affordable housing report is out now; highlights of the year
- Individual – Former nursing home/rats
- SC - weekly planning applications and decisions

Admin and Finance

- Somerset Council – Parish Precept form
- Somerset Council – Ownership of land
- Somerset Council – no election – free to co-opt
- Somerset Council – clerks meeting information (asset & service devolution and budget consultation)
- Pension Regulator – auto enrolment form submitted and acknowledged
- Norton - survey
- QSS – change of domain host
- Freecycle – donation request
- BT – fixing wifi issue
- Dorset and Somerset Air Ambulance – help this winter
- PATA – pension contribution spreadsheets
- Parish online – newsletter and online sessions
- Product/sales – Aquatic Maintenance Services, Lexis Nexis,, So Vision IT,Rapide

Leisure and Recreation

- SEED newsletter (including regular creative events in clay class in Axbridge)
- Product Information: Arien signs (Christmas wishes), Creative Play, Elevate Play, Gordon Nellis (benches), Kompan, Overturn, Proludic, NBB

Highways

- Somerset Highways - update on reported potholes; Temporary Road Closure: ttro474664N - West Street, Axbridge; 12.12.23 Redundant Signs; map of verges; drainage jetting works planned for next year (Townsend) – and will be monitored in meantime; Temporary Road Closure: ttro172388N - Poolbridge Road, Wedmore (24 Jan); Gateway posts and installation
- Compton Bishop Council – Axbridge and Cross Safe Path Campaign
- Councillor – car accident at Cheddar Road
- Speed Watch Group – thank you from the Police
- Somerset Bus Partnership – budget consultation (Somerset)
- Wells Bus Group – 126 service
- First bus – app information
- Councillor – resident fall (pothole flagged up for repair)
- Westlink – response re service
- Somerset Bus Partnership – free bus day travel and 126 bus timetable to publish and thank you for donation
- Invitation to clerks and councillors from SRA about Somerset flooding
- Products – Start safety

Cemetery, Allotments and Open Spaces

- Somerset Wildlife Trust - Forego the socks and chocolates this Christmas! 🌲 🗑️ and newsletter

SPAG

Personnel

- Sandford Station – Town Crier

Environmental

- Rural Services Network
- Centre for Sustainably Energy - newsletter
- Keep Britain Tidy campaign

General Correspondence

- Somerset Council Press Releases: Make a meal of your Christmas planning; Recycling collections – crews will be catching up on Saturday; Look out for your letter - changes to waste collection days are on the way; End to recycling site charges for some DIY waste; Fostering in Somerset - recruitment campaign for Christmas and New Year; 02 Parish Information Sheet: Changes to recycling and collection days in 2024
- Patient Engagement bulletin –
- Allerton Historical Society - Historical Photos Exhibition - can you help?
- Primary Care Supplies – defibrillators
- Somersets Integrated Care System – newsletter
- LCN – meeting on 9 January 2024
- Various – Christmas greetings
- Lib Dem Group report
- NHS RE: Women's Health Survey - NHS Cancer Screening Programmes
- Somerset Film

DIARY DATES

Date	Meeting	Time	Venue
Thurs 4 Jan	Admin and Finance	7.30pm	Zoom
Monday 8 Jan	Council	7.30pm	Axbridge Town Hall
Mon 15 Jan	Leisure and Recreation (TBC) Cemetery, Allotments and Open Spaces	8.00pm	Zoom
Monday 22 Jan	Personnel and Protocol Planning and Licences – if needed Highways	TBC (likely 6.45) TBC (likely 7.30) TBC (likely 8pm)	
TBC	Strategic Planning	TBC	
Monday 5 Feb			
Monday 12 Feb	Planning and Licences Council	TBC 7.30pm	Axbridge Town Hall Axbridge Town Hall