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6 November 2024

**A MEETING OF AXBRIDGE TOWN COUNCIL WILL BE HELD ON MONDAY 11 NOVEMBER 2024 AT 7.30PM IN AXBRIDGE TOWN HALL.**

**MEMBERS OF THE COUNCIL ARE HEREBY SUMMONED TO ATTEND.**

Members of the public are welcome to attend. Please note should you wish to comment on a planning application please do so directly to Somerset Council as the planning authority, with a copy to the Town Council for information.

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**MRS V L BRICE, TOWN CLERK**

## **AGENDA**

1. Apologies for absence – to receive apologies and approve reasons for apologies, if appropriate, to note recent vacancy and co-option arrangements
2. Draft Minutes of the Council meeting held on 14 October 2024 (attached) - to approve as a correct record
3. Declarations of Interest and to consider application(s) for dispensations
4. Public Participation
5. Reports from Police and Somerset Councillor(s)
6. Written reports from members representing outside bodies and attending meetings on behalf of the Council
7. Planning
  - 7.1 Draft Minutes of the Planning and Licences Committee meeting held on 28 October 2024 (attached)
  - 7.2 Houlgate Way – update
  - 7.3 Local Plan Engagement
8. Administration and Finance
  - 8.1 Report of the Group – November 2024 (to follow)
  - 8.2 Report on the Review of System of Internal Control, Financial Regulations and Audit
  - 8.3 Tree works – various locations

- 8.4 Website – update
- 8.5 Pay Agreement 2024
- 8.6 Society of Local Council's – officer membership
- 8.7 Community Table
- 8.8 Monthly Financial Report (attached)
- 9. Highways
  - 9.1 Report of the Highways Advisory Group – October 2024 (to follow)
  - 9.2 Highways matters – to report any urgent matters
- 10. Cemeteries, Allotments and Open Spaces Advisory Group
  - 10.1 Report of the Cemetery, Allotments and Open Spaces Group – October 2024 – (attached)
  - 10.2 Cemetery – Layout of Garden of Remembrance area
  - 10.3 Open Spaces matters – to report any urgent matters
- 11. Leisure and Recreation (to include Changing Rooms)
  - 11.1 Report of the Leisure and Recreation Group – October 2024 (to follow)
  - 11.2 Play Area and Public Conveniences Logs
  - 11.3 Recreation Field
  - 11.4 Maintenance of Changing Rooms showers
  - 11.5 To consider an additional handrail in the public conveniences – disabled cubicle
  - 11.6 Signage on the changing rooms
  - 11.7 Signage for the field
  - 11.8 Siting of Container
  - 11.9 Town Maintenance Report
- 12. Personnel and Protocol
  - 12.1 Draft minutes of the Personnel and Protocol Committee – 28 October 2024 (attached)
  - 12.2 Civic Service
- 13. Strategic Planning Advisory Group
  - 13.1 Report of the Strategic Planning Advisory Group – verbal update
  - 13.2 Axbridge Methodist Church - meeting
- 14 Draft Budget and Precept 2025/26 – to consider addition of funds following National Budget (see item 8.1)
- 15 General Correspondence, Consultation and Diary Dates (attached) to include Boundary Commission Review; Somerset Day Survey, Dorset and Somerset Fire and Rescue – Precept Consultation
- 16 Exclusion of Press and Public – to consider the following resolution “that, in view of the special/contractual nature of the business about to be transacted which contains personal/confidential information, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw”
- 17 Personnel and Protocol
  - 17.1 Confidential Item: Nomination for an Honours Award

cc: Somerset Councillors, police and press representatives