



Co-option Notice

AXBRIDGE TOWN COUNCIL
has
VACANCIES
for
TOWN COUNCILLORS

If you are interested in serving the community in this way, please contact the Town Clerk for an application form and further details (also available on the website www.axbridge-tc.gov.uk and in the Post Office)

Thank you!

Town Clerk: Mrs V Brice, The Council Office, Church Rooms, Church Steps, The Square, Axbridge, BS26 2AP
Email: Vicky.Brice@axbridge-tc.gov.uk
website: www.axbridge-tc.gov.uk Tel: 07884 264033

December 2024



AXBRIDGE TOWN COUNCILLOR VACANCY

Application to fill a vacancy for a Councillor on the above Council by co-option. **For a word version please contact the Clerk**

To be completed and returned to:-

Town Clerk : Mrs V L Brice
Address: Axbridge Town Council, The Council Office, Church Rooms
Church Steps, The Square, Axbridge, BS26 2AP
Email: Vicky.Brice@axbridge-tc.gov.uk
Tel: 07884 264033

By: No set date – applications received will be considered at the next appropriate meeting.

Important Note:

If successful, you will be required to complete an entry in the Town Council's Register of Members' interests. This involves registering both your interests and those of your spouse/civil partner (or person with whom you are living as such). Information required includes disclosable pecuniary interests and covers areas such as employment, sponsorship, securities, contracts, land and membership of other bodies on public record.

<p>Full name of candidate</p> <p>Mr/Mrs/Ms/Miss</p> <p>First name:</p> <p>Other names:</p> <p>Surname</p>
<p>Address of Candidate</p> <p>Contact Details</p> <p>Home Tel No.</p> <p>Mobile Tel No.</p> <p>Email address:</p>
<p>Will you be at least 18 years old on the date of the meeting?</p> <p>Yes/No</p>

18/12/2024

In order for your eligibility to be confirmed please tick all of the following that apply to you

For full detail on eligibility please refer to your Somerset Council's electoral officer

1. On the current electoral register for the Parish/Ward (on-going requirement; you are required to remain on the register throughout your term of office) []
2. Have lived in the parish or within 3 miles of the parish boundary during the whole of the 12 months before the day of nomination & election []
3. Main place of work/business during the last 12 months before the day of nomination & election is based in the parish []
4. Occupy as owner or tenant property within the parish for 12 months before the day of nomination & election []

Please indicate in no more than 100 words why you would like to join the Town Council. Do you have any particular interests or expertise with reference to any of the advisory groups/committees (see attached).

You are disqualified if you are employed by the Town Council, are subject to a Bankruptcy Restriction Order, have been convicted of a criminal offence with imprisonment for 3 months or more, including suspended, within the last 5 years. Subject to notification requirements of Part 2 of the Sexual Offences Act 2003, disqualified from being a councillor of a principal authority as a result of electoral offences, convicted for failure to register or declare a disclosable interest under the Localism Act

I am not aware of any disqualification to my serving as a Councillor

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Signed:

Date:

Committees and Group

Standing Committees:

Personnel and Protocol Committee
Planning and Licences Committee
Appeals Panel
Complaints Committee

Advisory Groups:

Administration and Finance
Axbridge Youth Partnership
Cemeteries, Allotments and Open Spaces
Strategic Planning
Highways
Leisure and Recreation

Axbridge Town Councillors 2024-25

These are your local Town Councillors, Town Clerk and Assistant Town Clerk
See www.axbridge-tc.gov.uk for further information on roles and email addresses



Kate Browne
36 Houlgate
Way
Axbridge
BS26 2BY
01934 733208



Reece Faulkner
15 Orchard Road
Axbridge
BS26 2DB



Pauline Ham
Deputy Mayor
15 Hippisley Drive,
Axbridge
BS26 2DE
01934 732062



Tony Jordan
Treave
Bridgwater
Road
Winscombe
North Somerset
BS25 1NW
01934 844723



Graham Page
Mayor
07974 970691



Mike Taylor
Morningson House
Compton Lane
Axbridge
BS26 2HP
01934 732688



Sarah Thomas
2 The Myrtles
Axbridge
Somerset
BS26 2BA
01934 732072

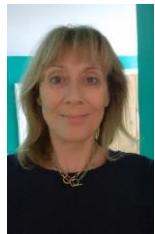
Barbara Wells
49 West Street
Axbridge
Somerset
BS26 2AA
07766 343611



Richard Willis
Greystones,
St Johns Court,
Axbridge
BS26 2AY.
07980 316060



Town Clerk
Vicky Brice
Axbridge Town
Council
PO Box 1184
Axbridge
BS26 2WJ
07884 264033



**Assistant Town
Clerk**
Katie Weir
07834 811404

**TOWN
COUNCILLOR
VACANCIES**

Interested?

**Contact the Clerk
for further details**

Axbridge Town Council – Membership Schedule 2024/25
(Chair – shown in bold)

Part 1 Standing Committees

Appeals Panel	Appoint if required – to ensure no conflict of interest. (3 councillors minimum)
Complaints Committee	Appoint if required – to ensure no conflict of interest. (3 councillors minimum)
Personnel and Protocol Committee	Graham Page (Mayor) Pauline Ham (Deputy Mayor) Kate Browne Reece Faulkner Mike Taylor
Planning and Licences Committee	Graham Page (Mayor) Pauline Ham (Deputy Mayor) Tony Jordan Mike Taylor

Part 2 Advisory Groups

<p>Administration and Finance Advisory Group</p>	<p>Graham Page (Mayor) Pauline Ham (Deputy Mayor) Tony Jordan Mike Taylor Vicky Brice (Clerk and RFO) Kate Browne (Project based)</p>
<p>Axbridge Youth Partnership Appoint if required (3 councillors minimum)</p>	<p>Graham Page (Mayor) Pauline Ham (Deputy Mayor) +1</p>
<p>Cemeteries, Allotments and Open Spaces Advisory Group</p>	<p>Graham Page (Mayor) Pauline Ham (Deputy Mayor) Kate Browne Reece Faulkner Tony Jordan</p>
<p>Strategic Planning Advisory Group</p>	<p>Graham Page (Mayor) Pauline Ham (Deputy Mayor) Kate Browne Reece Faulkner Mike Taylor Sarah Thomas Barbara Wells</p>
<p>Emergency Planning Group To be disbanded and the role discussed at A and F.</p>	<p>Graham Page (Mayor) Pauline Ham (Deputy Mayor).</p>
<p>Highways Advisory Group</p>	<p>Graham Page (Mayor) Pauline Ham (Deputy Mayor) Mike Taylor Sarah Thomas Barbara Wells Richard Willis</p>
<p>Leisure and Recreation Advisory Group (inc Changing Rooms)</p>	<p>Graham Page (Mayor) Pauline Ham (Deputy Mayor) Reece Faulkner Mike Taylor Richard Willis</p>

Part 3 Council Representatives appointed to outside bodies

	2024/2025
Axbridge Climate Emergency Group	Graham Page (Mayor) Pauline Ham (Deputy Mayor)
Axbridge Community Partnership	Currently not active (Mike Taylor if needed)
Axbridge and District Museum Trust (One appointment)	Alan Wells
Local Community Networks	Graham Page (Mayor) Pauline Ham (Deputy Mayor)
Somerset Association of Local Councils (SALC)	Mike Taylor Vicky Brice (Town Clerk)
Sports and Social Committee	Graham Page (Mayor) Pauline Ham (Deputy Mayor)
Town Trust/Town Council Liaison Committee Minimum of 4	Graham Page (Mayor) Pauline Ham (Deputy Mayor) Mike Taylor +1

Part 4 Council representatives appointed specific duties

Cross to Axbridge Safe Path Group	Graham Page (Mayor)
Community Table	Vicky Brice (liaison role)
Farmers Market Liaison	Vicky Brice
Pageant Liaison	Phil Saunders
Parish Path Liaison Officer	Graham Page (Mayor)
Batts Coombe Quarry Community Liaison Group	Mike Taylor
School Governor/ Representative	Kate Browne
Council Website Editor	Graham Page (Mayor)

Part 5 Honorary Officers

Sergeant at Mace	Vacancy
Town Bailiff	Andres Bolado
Town Crier	Nigel Scott
Keeper of the Bells	Tricia Clarke
Modern Town Archivist	Vacancy

Axbridge Town Council – Calendar of Meetings 2025

Month/Year	Date	Meetings/Events	Time	Venue
January 2025	Monday 13	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 27	Committee Meetings	TBA	Axbridge Town Hall
February 2025	Monday 10	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 24	Committee Meetings	TBA	Axbridge Town Hall
March 2025	Sunday 2	Civic Service	3.00pm	St John the Baptist Church
	Monday 17	Annual Assembly (meeting of electorate – not a council meeting)	8.00pm	Axbridge Town Hall
	Monday 10	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 24	Committee Meetings	TBA	Axbridge Town Hall
April 2025	Monday 14	Council Meeting	7.30pm	Axbridge Town Hall
	Saturday 26 TBC	Mayor's Banquet	7.30pm for 8pm	Axbridge Town Hall
	Monday 28	Committee Meetings	TBA	Axbridge Town Hall
May 2025	Monday 12	Annual Council Meeting & Mayor Making	7.30pm	Axbridge Town Hall
	Monday 19	Council Meeting	7.30pm	Axbridge Town Hall
	BANK HOLIDAY Monday 26 TBC	Committee Meetings	TBA	Axbridge Town Hall
June 2025	Monday 9	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 23	Committee Meetings	TBA	Axbridge Town Hall
July 2025	Monday 14	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 28	Committee Meetings	TBA	Axbridge Town Hall
August 2025	Monday 11	Council Meeting	7.30pm	Axbridge Town Hall
	BANK HOLIDAY Monday 25	Committee Meetings	TBA	Axbridge Town Hall
September 2025	Monday 8	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 22	Committee Meetings	TBA	Axbridge Town Hall
October 2025	Monday 13	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 27	Committee Meetings	TBA	Axbridge Town Hall
November 2025	Monday 10	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 24	Committee Meetings	TBA	Axbridge Town Hall
December 2025	Monday 8	Council Meeting	7.30pm	Axbridge Town Hall
	Saturday 20	Father Christmas Night	5.00pm	The Square
		Committee Meetings	None	

Usual Meetings Schedule – Council, Committees and Advisory Groups

Full Council meets on second Monday of the month, with the Committee meetings taking place on the fourth Monday. The advisory groups will meet to suit the members and when there is sufficient business, but the likely format is below (where known).

1 st Monday	Admin and Finance Advisory Group
2 nd Monday	Planning and Licences Committee Council
3 rd Monday	Cemetery, Allotments and Open Spaces Leisure and Recreation Advisory Group
4 th Monday	Planning and Licences Committee Personnel and Protocol Committee Highways Advisory Group
Pattern to meetings to be confirmed	Strategic Planning Advisory Group (often Wed)
Ad hoc/to be confirmed	Axbridge Climate Emergency Group Axbridge Youth Partnership Joint Town Council and Town Trust meeting (usually on a spare Monday – twice a year)

Notes on meetings –

- Meetings will only be convened if there is enough business.
- The above is only a framework which can be altered after agreement with the chairman of the meeting and the clerk.
- Council and Committee meetings will be held in the Town Hall
- Standing orders state that advisory group meetings should be held in the Town Hall, if a member of that group wishes that to be the case.
- The Town Hall is available for meetings on all Mondays.