



MINUTES OF THE MEETING OF AXBRIDGE TOWN COUNCIL HELD IN AXBRIDGE TOWN HALL ON MONDAY 8 APRIL 2024

Meeting commenced: 7.30p.m.

Meeting concluded: 9.15p.m.

Present: Councillor Mitton (Mayor), Browne, Ham, Jordan, Page (Deputy Mayor), Taylor, Wells and Willis

Also in attendance: Mrs V Brice (Town Clerk)

190.23 Apologies for Absence

Somerset Councillor Ferguson had passed on his apologies.

RESOLVED: that apologies from Councillors Faulkner (personal commitment), Jenkins (ill-health) Mearns (work commitment) and Thomas (work commitment), be received and approved.

191.23 Draft Minutes of the Council Meeting held on 11 March 2024

RESOLVED: that the minutes of the Council meeting held on 11 March 2024 be approved as a correct record and signed by the Chairman.

192.23 Declarations of Interest and Application for Dispensations

Declarations of Interest:

Councillor Browne – declared a Disclosable Pecuniary Interest in relation to the reserved matters planning application 02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way - living close to the site (minute 196.23 (b) refers) and would leave the meeting during consideration of this item.

Councillor Mitton – declared a Disclosable Pecuniary Interest in relation to the reserved matters planning application 02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way - living close to the site (minute 196.23(b) refers) (see below for dispensation).

Councillor Taylor – declared a Disclosable Pecuniary Interest in relation to the reserved matters planning application 02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way - living adjacent to the site (minute 196.23(b) refers) (see below for dispensation).

Councillor Willis – declared a personal interest in relation to the reserved matters planning application 02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way - living in the vicinity to the site (minute 196.23(b) refers) and would leave the meeting during consideration of this item.

Dispensations:

Councillor Mitton had a dispensation to speak and vote on applications relating to this site (02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way) and indicated she wished to use this dispensation at this meeting (minute 196.23 refers).

Councillor Taylor had a dispensation to speak and vote on applications relating to this site (02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way) and indicated he wished to use this dispensation at this meeting (minute 196.23(b) refers).

193.23 Reports

ORGANISATIONS	REPORTS
Police	The Council had received the crime statistics for March 2024. The Police had included the furlong car park in their rounds and would also be responding to a query regarding the Town's status (or otherwise) as a No Cold Calling Town.
Somerset Councillor Ferguson	Somerset Councillor Ferguson had been unable to attend.
Somerset Councillor Ham	Somerset Councillor Ham updated the Council on the closure of the public conveniences (Axbridge was not affected by this) and the setting up of a Highways Working Party by the Local Community Network.

194.23 Public Participation – no members of the public were in attendance.

195.23 Written Reports – Outside Bodies

Axbridge and District Museum Trust – members had previously received an update on the last meeting.

Men's Shed – the Committee was seeking grant funding in relation to works to the windows. The Old Station Building would need to be included on the Community Asset Register. The Chairman of the Leisure and Recreation Group would check the details and report back. Young people were making use of the court area. The Men's Shed would be happy to make a box for the maces (it was suggested that this include a removable stand if possible). A meeting would be held with representatives from the Action Group to clarify how the Men's Shed is operating.

196.23 Planning

a) Report of the Chairman

There had been no meeting of the Committee since the last Council meeting. An application had been submitted in relation to Kattegat, Cheddar Road (02/24/00005) and this would be considered at the next meeting on 22 April 2024.

At this juncture, Councillors Browne and Willis, having declared an interest in the following item, left the meeting.

b) Houlgate Way – Road Closure and various matters

Members had received updates on the road closure – noting that the road would be closed from 16th April to 31st May 2024, firstly with traffic lights and then on a rolling road closure for drainage works, streetlights and resurfacing works to take place. The Town Council had endeavoured to minimise the effect on residents. Updates regarding the fencing and level of the footpath were awaited. The developers had asked their procurement team to see if they could arrange for a 20mph sign to be erected on a temporary pole until the S278 street lighting was completed.

The Clerk was asked to contact the bus company to find out how residents would be advised about the impact on the bus service. She would also advise that she had placed the new timetables on the bus stops but had not received these from the bus company directly.

197.23 Administration and Finance

a) Report of the Chairman

Members received the report following the meeting of the group. The key items are set out below. The Town Council email addresses for Councillor Wells and Councillor Willis were operational.

b) End of Year Accounts and Bank Reconciliation

Members considered the End of Year Accounts showing all payments and receipts during the financial year to 31st March 2024 and including the bank reconciliation statement. The end of year figure was £58,879.06. The monthly audit had taken place with the accounts reconciled accordingly. Members thanked the clerk for preparing the accounts so soon after the year end.

RESOLVED: that the End of Year Accounts to 31st March 2024 (as attached as Appendix A to these minutes) be approved and signed by the Mayor and Town Clerk.

c) Draft Calendar of Meetings 2024/25

Members considered the draft calendar of meetings to May 2025.

RESOLVED: that the Calendar for May 2024 - May 2025 be approved accordingly.

d) Blackberry Carnival Committee – Grant Request

The Carnival Committee had sought a grant from the Town Council towards the costs of the carnival. The group recommended that financial support be given. The Committee would also be advised that the Council intended to extend the Civic Lunch guest list and submit a walking entry in the Carnival in celebration of the 50th Anniversary of Axbridge Town Council.

RESOLVED: that Axbridge Town Council award a grant of £100 to the Carnival Committee in support of this year's event (and advise that should they be struggling financially they would be welcome to apply again in future).

e) Community Table

It was likely that Somerset Council (volunteer drivers) and the Carnival Committee would share the use of the community space in June. If sharing was not feasible, in future, space would be allocated to the group registering first.

f) Monthly Financial Report

Members received a monthly financial report for April 2024 setting out the payments for ratification and authorisation together with recent invoices received. The financial report also included the receipts received and direct debit and standing orders payments made during March 2024. The cemetery plaques would need to be installed in due course. The electricity contacts had now been received. The car park street lighting accounts were in credit. The allotment invoices were being prepared using scribe.

RESOLVED:

- 1) that the list of payment of invoices be ratified and approved (complete list attached at Appendix B); and
- 2) that the Direct Debit and Standing Order payments for March be ratified and the receipts for March 2024 noted (Appendix B)

198.23 Highways Advisory Group

a) Report of the Highways Advisory Group – March 2024

Members received the report of the Group. The key items are set out below. The Chairman would meet with a representative from Somerset Council on 9 April 2024 to discuss the town gateway sign and a possible disabled bay in Moorland Street.

b) Town Gateway Sign

The Council had previously agreed the purchase of the gateway signage for installation at the top end of Cheddar Road with further costings to be obtained for the posts. The group suggested the siting of the sign near by the 40pmh sign (by Barnabas Close) – with the size of sign and height of posts to be confirmed. This would be discussed at the site meeting.

c) Speed Indicator Devices

A further meeting had been held with representatives of the speed watch group. The Council did wish to support this initiative once all information was in place. The representatives would be providing information on the methodology (maintenance and locations) and a Risk Assessment. The Clerk had enquired about further Chapter 8 training. The Memorandum of Understanding which would need to be signed by the Council and would make the Council the lead authority with associated responsibilities. The Clerk was asked to contact the insurance company to establish the cost of insuring two Speed Indicator Devices and to confirm that the volunteers who would be managing and installing the devices on behalf of the Council would be covered by the insurance. The Council indicated that it would be happy to sign the Memorandum of Understanding once the necessary information was obtained/in place.

d) Highways Matters

Lining works – a member had received a query re the possibility of white lining the entrance/driveway to the flats on Penn Way. Whilst parking should not block an entrance it would be added to the list of requests.

199.23 Cemeteries, Allotments and Open Spaces Group

a) Report of the Chairman

Members received the report of the Group. The key items are set out below. There were currently 5 vacant plots.

b) Allotment – Non- residents

Given the limited waiting list and the number of vacant plots, the group would look to increase the advertising of the allotments and also wished to explore the option of allowing new tenants from outside the parish boundary. Cheddar Parish Council allowed this at the present time (same fees and regulations) for a limited period.

c) Allotment Path works

A meeting would be held to further consider the path by Plot 2B.

d) Cemetery Path

Members would assess the new path and report back.

e) Open Spaces Matter - none

200.23 Leisure and Recreation

a) Report of the Chairman

Members received the report of the Group. The key items are set out below. The various signs were ready to install and the group would be considering the wording for a sign in the Furlong Car Park. The Clerk would display the poster encouraging new players for the cricket club.

b) Play Area and Public Conveniences Logs – March 2024

The public conveniences had been painted. Councillor Page would be taking a further look at the drinking fountain. The logs had been completed and checked by the Chairman.

RESOLVED: that the Play Area and Furlong Safety Check Log and the Public Convenience

c) Fixed Wiring – Changing Rooms and Public Conveniences

The electrical installation condition reports on both the Changing Rooms and Public Conveniences had been received and were being considered by the group. The contractor had been asked to provide costing information on the recommendations within the reports.

d) Siting for a container

The group, after consideration of various sites, had recommended (with agreement of the Men's Shed) that an offer be made to the Pageant Committee/Axbridge Community Theatre to site a container in Shortlands (at the top left corner of the field, as accessed by the top gate) subject to an agreement to be signed by all parties. The key elements of the agreement were noted. The Clerk would seek confirmation as to which organisation was making the request.

RESOLVED: that the Council responds to say that the Men's Shed, with the approval of the Town Council, would like to offer the site at Shortlands for a container (as set out above), subject to an agreement of key points to be signed by all parties

e) Town Maintenance Contractor

The Town Maintenance Contractor had worked 7 hours during March 2024 which had included 3.5 hours for works associated with preparing the car park wall for repair, 2 hours trimming the hedge at the furlong and litter picking the car parks etc and 1.5 hours repairing the bench at Parkfield.

f) Other Matters

Townsend bench - A resident had enquired about donating a bench to replace the one

previously sited at Townsend, by the bus stop. The Council may already have a bench available – the Chairman would check with the Town Maintenance Contractor to see the bench would be suitable for installing and fixing in this location.

Semi-Circular Bench – the Clerk would ask the Town Trust whether they intended to fix the bench in place and to adjust the middle ‘leg’ when in situ.

201.23 Personnel and Protocol Committee

a) Draft minutes of the Personnel and Protocol Committee meeting – 25 March 2024

Members received the draft minutes of the meeting held on 25 March 2024. Members noted that Somerset Day would be celebrated with Somerset Day picnics held on the weekend of 11/12 May 2024. Whilst there were no plans for a community event, the Clerk would ask if the Town Trust had a Somerset Flag and if so, whether this could be flown to mark the occasion.

b) Mayor’s Chain

A quote had been received from the specialist company to re-construct the Mayor’s Chain and collar. As previously agreed, the design would enable a double chain to be mounted on a black collar allowing for the adding of additional name plaques. A flat regalia case and shorter collarette would be provided. This specialist company had previously undertaken work on the chain/collar, had explored various options and represented good value for money in extending the life of the chain.

RESOLVED: that the quote from Range Regalia in the sum of £700 be approved accordingly, with the order placed after Mayor Making on 13 May 2024.

c) Mayor’s Banquet

The Mayor would not be holding a formal Mayor’s Banquet on 20 April but would consider holding an informal get together for councillors and partners.

d) Annual Council and Mayor Making

This would be held on Monday 13 May 2024. Invitations had been sent to civic guests. Councillor would be formally summoned to attend the Annual Meeting in due course. Partners/guests were welcome to join them.

202.23 Strategic Planning

a) Report of the Chairman

A meeting had been held. Discussions continue to take place into the possible provision of additional parking in Chestnut Avenue. Consideration was also being given to moving forward with sustainability initiatives.

203.23 General Correspondence and Diary Dates

Members received the correspondence page. The Clerk drew attention to the Permitted Development consultation and Cheddar Arts Walking Trail.

The diary dates are set out below. The next Leisure and Recreation meeting would be confirmed in due course. It was likely that the Administration and Finance Group would meet on 29 April 2024.

Date	Meeting	Time	Venue
Monday 8 April	Council	7.30pm	Axbridge Town Hall
Mon 15 April	Cemetery, Allotments and Open Spaces	8.00pm	Zoom
Monday 22 April	Personnel and Protocol Planning and Licences – if needed Highways	TBC (likely 6.45) TBC (likely 7.30) TBC (likely 8pm)	
TBC	Strategic Planning	TBC	
Monday 29 April TBC	Admin and Finance	7.30pm	Zoom
Monday 13 May	Annual Council and Mayor Making	7.30pm for 8pm	Axbridge Town Hall
Monday 20 May	Council	7.30pm	Axbridge Town Hall

Chairman

Date

Appendix A

Axbridge Town Council
Summary of Receipts and Payments
 All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

3 April 2024 (2023 - 2024)

ADMINISTRATION

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1210	General Administration				1,050.00	2,202.03	-1,152.03	-1,152.03 (-109%)
1220	Insurance				1,300.00	1,745.44	-445.44	-445.44 (-34%)
1230	Auditors' Fees				600.00	475.35	124.65	124.65 (20%)
1240	Town Hall Charges				1,500.00	1,450.00	50.00	50.00 (3%)
1250	Subscriptions				680.00	612.42	67.58	67.58 (9%)
1260	Elections				2,000.00		2,000.00	2,000.00 (100%)
1270	Town Car Park Loan Repayment				10,402.06	10,402.06		(0%)
1271	Moorland St. Land Loan Repay't				5,657.44	5,657.44		(0%)
1281	Tree Inspection Report				590.00		590.00	590.00 (100%)
1282	Town Maintenance Contractor				2,400.00	1,524.95	875.05	875.05 (36%)
1283	Bin Emptying Contract				4,000.00	3,672.24	327.76	327.76 (8%)
1290	VAT paid							(N/A)
SUB TOTAL					30,179.50	27,741.93	2,437.57	2,437.57 (8%)

ALLOTMENTS

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1610	Allotment Land Rent (SC)				280.00	280.00		(0%)
1620	Allotment Maintenance				570.00	906.61	-336.61	-336.61 (-59%)
1630	Allotment rents	1,070.00	1,085.00	15.00				15.00 (1%)
1640	Allotment deposit		60.00	60.00				60.00 (N/A)
SUB TOTAL		1,070.00	1,145.00	75.00	850.00	1,186.61	-336.61	-261.61 (-13%)

CAR PARKS & HIGHWAYS

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2010	Town Car Park - Garage-Lease	150.00	150.00					(0%)
2020	Car Parks Rates and Utilities				4,500.00	2,971.16	1,528.84	1,528.84 (33%)
2030	Car Parks Main. Inc gullies					433.30	-433.30	-433.30 (N/A)
2040	Car Parks Patrol & Enforcement							(N/A)
2050	Grit Bin Maintenance				100.00		100.00	100.00 (100%)
2060	Bins and Benches							(N/A)
SUB TOTAL		150.00	150.00		4,600.00	3,404.46	1,195.54	1,195.54 (25%)

CEMETERY

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1710	Cemetery Income	1,200.00	1,885.00	685.00				685.00 (57%)
1720	Cemetery Maintenance				1,100.00	1,454.16	-354.16	-354.16 (-32%)
1730	Cemetery Rates and Utilities							(N/A)

Axbridge Town Council

3 April 2024 (2023 - 2024)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

SUB TOTAL	1,200.00	1,885.00	685.00	1,100.00	1,454.16	-354.16	330.84 (14%)
CHANGING ROOMS AND REC							
	Receipts			Payments			Net Position
Code Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1910 Pitch & C. Rms Booking Income	1,550.00	1,095.84	-454.16				-454.16 (-29%)
1920 VAT on bookings	300.00		-300.00	300.00		300.00	(0%)
1930 Changing Rooms Maintenance				400.00	1,437.29	-1,037.29	-1,037.29 (-259%)
1940 Changing Rooms Utilities				800.00	775.17	24.83	24.83 (3%)
1950 Changing Rooms Consumables				100.00		100.00	100.00 (100%)
1960 Play Area & Rec. Area Main.				2,000.00	2,538.69	-538.69	-538.69 (-26%)
1970 Field Grass & Hedge Main.				2,500.00	1,670.54	829.46	829.46 (33%)
1980 Recreation Field - Lease to ATC				165.00	165.00		(0%)
SUB TOTAL	1,850.00	1,095.84	-754.16	6,265.00	6,586.69	-321.69	-1,075.85 (-13%)
CIVIC EVENTS AND REGALIA							
	Receipts			Payments			Net Position
Code Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1510 Mayor Making				650.00	783.57	-133.57	-133.57 (-20%)
1520 Carnival Lunch etc				550.00	665.63	-115.63	-115.63 (-21%)
1530 Civic Services		200.00	200.00	200.00	1,055.55	-855.55	-655.55 (-327%)
1540 Regalia Maintenance					76.78	-76.78	-76.78 (N/A)
SUB TOTAL		200.00	200.00	1,400.00	2,581.53	-1,181.53	-981.53 (-70%)
GENERAL INCOME							
	Receipts			Payments			Net Position
Code Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1010 Precept	111,000.00	111,000.00					(0%)
1020 Bank Interest	35.00	1,215.65	1,180.65				1,180.65 (3373%)
1030 Comm Infrastructure L. Receipts		3,111.39	3,111.39				3,111.39 (N/A)
1040 Leases of Land	2,200.00	2,200.00					(0%)
1050 Other Income	80.00	10.00	-70.00				-70.00 (-87%)
1060 Men's Shed - Old Station Buildin		4,200.00	4,200.00				4,200.00 (N/A)
SUB TOTAL	113,315.00	121,737.04	8,422.04				8,422.04 (7%)
GRANTS							
	Receipts			Payments			Net Position
Code Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1410 Type A Grants - Various Annual				400.00	450.00	-50.00	-50.00 (-12%)
1420 Type B Grants -Specified-Below							(N/A)
1421 Town Trust Planters				300.00	300.00		(0%)
1422 Town Hall Grant				3,640.00	5,460.00	-1,820.00	-1,820.00 (-50%)
1423 Ax. & District Museum Grant				1,400.00	1,400.00		(0%)
1424 Christmas Trees and Lights				1,900.00	1,220.40	679.60	679.60 (35%)

Axbridge Town Council

3 April 2024 (2023 - 2024)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

1425 Royal British Legion	100.00	100.00		(0%)
1426 Local Community Groups	850.00		850.00	850.00 (100%)
1427 Community Well Being	150.00		150.00	150.00 (100%)
1430 Type C - Various one-off			100.00	-100.00 (N/A)
SUB TOTAL	8,740.00	5,030.40	-290.40	-290.40 (-3%)

OFFICE

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
1310 Office Rent				2,400.00	2,400.00		(0%)
1320 Office Rates and Utilities				600.00	513.47	86.53	86.53 (14%)
1330 Phones, Internet & Video Conf.				980.00	1,044.44	-64.44	-64.44 (-6%)
1340 IT Services and Support				1,520.00	2,484.31	-964.31	-964.31 (-63%)
1350 Stationery and Consumables				500.00	212.91	287.09	287.09 (57%)
SUB TOTAL				6,000.00	6,655.13	-655.13	-655.13 (-10%)

OPEN SPACES

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
1810 Shortlands Rent	100.00	100.00					(0%)
1820 Chestnut Avenue Grass Cutting				300.00	166.70	133.30	133.30 (44%)
1830 Street Furniture Maintenance				150.00		150.00	150.00 (100%)
SUB TOTAL	100.00	100.00		450.00	166.70	283.30	283.30 (51%)

PROJECTS

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
2210 Maces Display Box		1,900.00	1,900.00		1,900.00	-1,900.00	(N/A)
2211 Station Leases					4,301.00	-4,301.00	-4,301.00 (N/A)
2212 Play Area Equipment		3,250.00	3,250.00		6,401.70	-6,401.70	-3,151.70 (N/A)
SUB TOTAL		5,150.00	5,150.00		12,602.70	-12,602.70	-7,452.70 (N/A)

PUBLIC CONVENIENCES

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
2110 Public Conv. Cleaning Contract				8,016.00	7,568.00	448.00	448.00 (5%)
2120 Public Conven. Rates & Utilities				800.00	789.93	10.07	10.07 (1%)
2130 Public Conveniences Main.				3,000.00	1,472.66	1,527.34	1,527.34 (50%)
SUB TOTAL				11,816.00	9,830.59	1,985.41	1,985.41 (16%)

Axbridge Town Council

3 April 2024 (2023 - 2024)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

STAFF AND TRAINING

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1110	Salaries and Employment costs				55,200.00	59,569.11	-4,369.11	-4,369.11 (-7%)
1120	Pension deficit payments				650.00		650.00	650.00 (100%)
1130	Training and Travelling		376.80	376.80	930.00	516.70	413.30	790.10 (84%)
1140	Membership- Profess. Bodies				220.00	383.00	-163.00	-163.00 (-74%)
SUB TOTAL			376.80	376.80	57,000.00	60,468.81	-3,468.81	-3,092.01 (-5%)

Summary

NET TOTAL	117,685.00	131,839.68	14,154.68	128,400.50	141,709.71	-13,309.21	845.47 (0%)
V.A.T.		9,232.68			6,260.52		
GROSS TOTAL		141,072.36			147,970.23		

Axbridge Town Council
STATEMENT OF ACCOUNTS

	RECEIPTS	PAYMENTS
Opening Balance		
Balance at Bank	65,776.93	
Cash in Hand		
Precept	111,000.00	
Bank Interest	1,215.65	
Comm Infrastructure L. Receipts	3,111.39	
Leases of Land	2,200.00	
Other Income	10.00	
Men's Shed - Old Station Building	4,200.00	
Salaries and Employment costs		59,569.11
Pension deficit payments		
Training and Travelling	376.80	516.70
Membership- Profess. Bodies		383.00
General Administration		2,202.03
Insurance		1,745.44
Auditors' Fees		475.35
Town Hall Charges		1,450.00
Subscriptions		612.42
Elections		
Town Car Park Loan Repayments		10,402.06
Moorland St. Land Loan Repay't		5,657.44
Tree Inspection Report		
Town Maintenance Contractor		1,524.95
Bin Emptying Contract		3,672.24
VAT paid		
Office Rent		2,400.00
Office Rates and Utilities		513.47
Phones, Internet & Video Conf.		1,044.44
IT Services and Support		2,484.31
Stationery and Consumables		212.91
Type A Grants - Various Annual		450.00
Type B Grants -Specified-Below		
Town Trust Planters		300.00
Town Hall Grant		5,460.00
Ax. & District Museum Grant		1,400.00
Christmas Trees and lights		1,220.40
Royal British Legion		100.00
Local Community Groups		
Community Well Being		
Type C - Various one-off		100.00
Mayor Making		783.57
Carnival Lunch etc		665.63

**Axbridge Town Council
STATEMENT OF ACCOUNTS**

	RECEIPTS	PAYMENTS
Civic Services	200.00	1,055.55
Regalia Maintenance		76.78
Allotment Land Rent (SC)		280.00
Allotment Maintenance		906.61
Allotment rents	1,085.00	
Allotment deposit	60.00	
Cemetery Income	1,885.00	
Cemetery Maintenance		1,454.16
Cemetery Rates and Utilities		
Shortlands Rent	100.00	
Chestnut Avenue Grass Cutting		166.70
Street Furniture Maintenance		
Pitch & C. Rms Booking Income	1,095.84	
VAT on bookings		
Changing Rooms Maintenance		1,437.29
Changing Rooms Utilities		775.17
Changing Rooms Consumables		
Play Area & Rec. Area Main.		2,538.69
Field Grass & Hedge Main.		1,670.54
Recreation Field - Lease to ATC		165.00
Town Car Park - Garage-Lease	150.00	
Car Parks Rates and Utilities		2,971.16
Car Parks Main. inc gullies		433.30
Car Parks Patrol & Enforcement		
Grit Bin Maintenance		
Bins and Benches		
Public Conv. Cleaning Contract		7,568.00
Public Conven. Rates & Utilities		789.93
Public Conveniences Main.		1,472.66
Maces Display Box	1,900.00	1,900.00
Station Leases		4,301.00
Play Area Equipment	3,250.00	6,401.70
VAT	9,232.68	6,260.52
	141,072.36	147,970.23
Closing Balances:		
Balances in Bank Account		58,879.06
Cash in Hand		
TOTAL	206,849.29	206,849.29

The above statement represents fairly the financial position of the council as at 31 Mar 2024

**Axbridge Town Council
STATEMENT OF ACCOUNTS**

RECEIPTS

PAYMENTS

Signed _____
Responsible Financial Officer

Date _____

Appendix B

Agenda Item 8.6 Payments for Ratification (R) and Authorisation March 2024				
Voucher No.	Date	Supplier	Description	Total (£)
		Payroll - March 2024 (R)	Staff Salaries and assoc. payroll organisations	4341.63
	08.03.2024	Post Office Counters (R)	Stamps	10.00
	11.03.2024	Amazon (R)	Changing rooms supplies	149.31
	11.03.2024	Amazon (R)	Office supplies	18.58
11	03.04.2024	Arien Designs Limited	Sign -Carpark	388.80
10	03.04.2024	Arien Designs Limited	Signs - defibrulator	69.60
9	03.04.2024	Arien Designs Limited	Sign - No ball games	64.80
8	03.04.2024	Adams Memorials	Foundation bases	240.00
7	03.04.2024	Somerset Association of Local Councils	Training	25.00
6	03.04.2024	Somerset Association of Local Councils	Training	25.00
5	03.04.2024	W C Maunders Ltd	Padlock Furlong	19.99
4	03.04.2024	Chris Norman Electrical	Fixed wiring and floodlight work	580.00
3	03.04.2024	A1 Gardening and Tree Surgery Limited	Open Spaces Contract - various	220.00
	03.04.2024	PATA UK	Payroll - set up and service	37.90
	03.04.2024	Payroll - April 2024	Staff Salaries and assoc. payroll organisations	4341.63
	03.04.2024	Wallgate	Service Plan	1521.47
	08.04.2024	Mr Laken	Town Maintenance Contract - March 2024	105.00
	08.04.2024	W C Maunders Ltd	Materials - public conveniences	44.73
	08.04.2024	W C Maunders Ltd	Materials - Bench and Car Park Wall	60.50
Total				12263.94

NB Powers of Spending: The Town Council has the General Power of Competence
 The latest bank reconciliation – to 31st March 2024 - £58,879.06
 SSE contracts now uploaded, and billing should be correct from now on

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Current credit balance £114.01

Agenda Item 9.6b Receipts March 2024				
Voucher No.	Date	Customer	Description	Total (£)
95	28.03.2024	Lloyds Bank - savings	Bank Interest	£31.60
93	20.03.2024	Axbridge Sports and Social Club Association	Donation - Chapter 8 training	£376.80
94	11.03.2024	Lloyds Bank	Bank Interest	£44.98
Total				£453.38

**Agenda Item 9.6C Direct Debit & Standing Order Payments -
March 2024**

Voucher No.	Supplier	Description	Net	VAT	Total
413	Zoom	Video Conferencing	£12.99	£0.00	£12.99
412	Vodafone	Telephone - Clerk contract	£13.34	£2.67	£16.01
409	BT	Broadband	£18.95	£3.79	£22.74
408	Somerset Council	Business Rates - Town Car Park	£104.00	£0.00	£104.00
407	Npower	Electricity - Moorland St Car Park	£13.80	£0.69	£14.49
404	O2	Telephone - Assistant Clerk	£15.63	£3.13	£18.76
403	Water2Business	Water and Sewerage - Public Conveniences	£54.50	£0.00	£54.50
402	Information Commissioners Office	Data Protection Renewal fee	£35.00	£0.00	£35.00
401	Water2Business	Water and Sewerage - Changing Rooms	£30.50	£0.00	£30.50
356	Information Commissioners Office	GDPR Data Protection Renewal	£0.00	£0.00	£0.00
Total					£308.99