



**MINUTES OF THE MEETING OF AXBRIDGE TOWN COUNCIL  
HELD ON MONDAY 20 MAY 2024  
IN AXBRIDGE TOWN HALL**

**Meeting commenced:** 7.30pm

**Meeting concluded:** 9.21pm

**Present:** Councillor Page (Mayor), Ham (Deputy Mayor), Faulkner, Jordan, Mitton, Taylor, Thomas, Wells

**Also in attendance:** Mrs V Brice (Town Clerk), Mrs K Weir (Assistant Town Clerk) and two members of the public (for part of the meeting).

#### **7.24 Apologies for absence**

The Police were unable to attend the meeting but had provided an update (see minute 11.24).

**RESOLVED:** that apologies from Councillor Browne (personal commitment), Councillor Jenkins (personal commitment) and Councillor Willis (personal commitment) be received and approved.)

#### **8.24 Draft Minutes of the Council Meetings held on 8 April 2024 and 13 May 2024**

**RESOLVED:** that the minutes of the Council meeting held on 8 April 2024 and the minutes of the Annual Council Meeting (incorporating the Mayor Making Ceremony) held on 13 May 2024 be approved as a correct record and be signed by the Chairman.

#### **9.24 Declarations of Interest**

##### **Declarations of Interest:**

**Councillor Mitton** – declared a Disclosable Pecuniary Interest in relation to the reserved matters planning application 02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way - living close to the site (15.24b) (see below for dispensation).

**Councillor Taylor** – declared a Disclosable Pecuniary Interest in relation to the reserved matters planning application 02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way - living adjacent to the site (15.24b) (see below for dispensation).

##### **Dispensations:**

**Councillor Mitton** had a dispensation to speak and vote on applications relating to this site (02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way) and indicated she wished to use this dispensation at this meeting (15.24b).

**Councillor Taylor** had a dispensation to speak and vote on applications relating to this site (02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way) and indicated he wished to use this dispensation at this meeting (15.24).

#### **10.24 Public Participation**

The member of the public referred to the application 0223-00028 land to the west of Axbridge Moor Drove.

## **11.24 Reports from Police and Somerset Councillors**

**Police** – members had received the crime statistics for April. The Police had advised of two recent burglaries at Axbridge Court Nursing Home and had provided No Cold Calling stickers to make available to residents and information on who to contact to set up a Neighbourhood Watch Group. Assistant Clerk to contact police representatives regarding two acts of vandalism.

**Somerset Councillor Ham** – advised that doorstep collections were being re-thought at county level. Recycling centres are still under consideration.

## **12.24 Written Reports – Outside Bodies**

**Axbridge and District Museum Trust** – Members had received the report of the last meeting.

**Sports and Social Community Association** – Arrangements were in hand for the Fun Day in July.

## **13.24 Co-option**

The vacancy arising from the resignation of Mr Mearns had been declared and the Council would be free to co-opt to fill this vacancy after 30 May 2024. One earlier vacancy on the Council remained. It was agreed to advertise the vacancies.

## **14.24 Election of Councillors to Standing Committees and Advisory Groups of the Council, as representatives for particular matters, as representatives on outside bodies, on a joint committee and the appointment of some honorary offices**

**RESOLVED:** that the appointments be made in accordance with the Membership Schedule 2024/25 which includes the appointment of the honorary officers where appropriate (Appendix A).

## **15.24 Planning**

### **a. Draft Minutes of the Planning and Licenses Committee – 22 April 2024**

Members received the draft minutes of the above mentioned meeting.

### **b. Houlgate Way – update**

An update on the Houlgate Way works had been included in the Highways report. It was understood that the diversion signs had been reviewed and it was anticipated that works would be complete by 31 May 2024 to enable the road to re-open. The 20 mph sign had not yet been reinstated. Members appreciated that the site was being kept tidy.

### **c. Planning Application**

**Planning application number:** 02/23/00028/AGE

**Proposal:** Erection of a two-storey dwelling with garage and associated works.

**Location:** Land To the West Of, Axbridge Moor Drove, Axbridge, Somerset, BS26 2BA

**RESOLVED:** that Somerset Council be advised that Axbridge Town Council objections remain as submitted on 29 November 2023. Set out below for easy reference:

- Compliance with national, regional and local planning policy and guidance:
  - The proposed development is contrary to Axbridge Neighbourhood Plan and Sedgemoor District Local Plan. This site is not included in the Neighbourhood Plan as a site for development and was not identified in the Call for Sites. It is, in fact, designated as a flood plain (flood zone 1 and 2). It is also contrary to the Neighbourhood Plan given the scale and character of the proposed development and the impact on the natural environment (Policy H&NE-1). Axbridge has already met the requirements for new homes identified in these Plans with the recent and approved developments/allocations.
  - The site is an agricultural field, outside of the settlement boundary. There is no need to build outside the planning line at all, including a large-scale self-build property which is not in keeping with the area.
  - 
  - The impact upon the character and appearance of the area or street including the appropriateness of design, materials, landscaping etc
    - Whilst the Town Council acknowledges the size has been reduced, the proposed dwelling is still of a significant size in comparison to the surrounding dwellings - the scale of the proposed development is not appropriate and not in keeping with the surrounding area – and will have a negative impact on the character and appearance of the area.
  - The impact of the building on its neighbours through overshadowing, overlooking and loss of privacy
    - Given the size of the parcel of the land, the scale of the proposed dwelling which runs behind 4/5 dwellings, and the proximity to those properties on the south side of Bailiffs Close, this development will have a detrimental impact.
  - Effect on the landscape
    - The scale and design of the proposed dwelling in this location will have a negative impact on the landscape as set out above.
  - Traffic generation and road safety
    - The site is at the end of Moorland Street, which already suffers from traffic congestion, parking issues and road safety, in the vicinity of the local school in Moorland Street. The last section of the road is narrow and the proposed development will exacerbate the situation.
  - Other environmental issues, such as noise
    - As stated above, and in the application documentation, the site is a designated flood plain.
    - The development will not enhance the natural environment (landscape, biodiversity and habitats) and will impact on wildlife, especially bats; it is within Zone B of the Bat Consultation Zone associated with the North Somerset and Mendip Special Area of Conservation.)

## **16.24 Administration and Finance**

### **a. Report of the Group**

Members received the report of the group. The key items are set out below. New regulations would come in force in October 2024 regarding the accessibility of websites. This would be considered by the group in the first instance.

### **b. Internal Audit – Outcome and Extent of Audit**

The internal audit had been held on 10 May 2024. The auditor had concluded that all appropriate financial controls and procedures were all found to be in place and fully complied with. A section of the receipts and payments had been selected for full examination and had

been found to be complete, accurate and minuted. The minutes were in a format that were easy to read and understand.

**c. External Audit – to approve Section 1 (Annual Governance Statement)**

Members received and considered the statements within Section 1 of the Annual Governance and Accountability Return 2023/24 being the “Annual Governance Statement 2023/24”.

**RESOLVED:** that Section 1 of the Annual Governance and Accountability Return 2023/24 Part 3 be completed by confirming the Council’s agreement (Yes) to each statement in boxes 1-8 (box 9 – not applicable) and be signed by the Chairman of the meeting and the Clerk.

**d. External Audit – to approve Section 2 (Accounting Statements for 2023/24)**

Member received and considered the Accounting Statements 2023/24, which had been certified by the Clerk as being prepared on a receipts and payments basis following the appropriate guidance and presenting fairly the financial position of the Council, together with an explanation of the figures which had varied by more than 15%.

**RESOLVED:** that Section 2 of the Annual Governance and Accountability Return “Accounting Statements 2023/24” be approved – as circulated (Box 11a to read “No” and 11b “N/A”) and be signed by the Chairman; and that the variances be approved by the Council for inclusion within the Annual Governance and Accountability Return 2023/24”

**e. List of Direct Debit and Standing Orders**

Members received the annual list of Direct Debit and Standing Orders payment completed as accurately as possible on current information. The SSE payments would be monitored.

**RESOLVED:** that the Direct Debit and Standing Order payments be approved as set out in Appendix B and the list be authorised by two councillors (bearing in mind that there may be small adjustments in the amount).

**f. Insurance – Annual renewal and payment**

Members received the renewal policy document with Zurich. The Council was in a three year agreement with Zurich and the renewal for 2024-25 would be £2,049.97 (higher than in previous years to reflect the Old Station Building). The schedule would need to be amended to reflect the removal of the speed cameras (which had been added in error following an enquiry as to the cost). This was the final year so quotes would need to be sought next time.

**RESOLVED:** that the Council renew its insurance with Zurich Municipal for the period 17<sup>th</sup> June 2024 -16 June 2025 (as part of the long-term agreement to 17 June 2025), at a cost of £2,049.97.

**g. Financial Regulations**

Members noted that the National Association of Local Councils had published new Model Financial Regulations. These would be considered by the Group.

## **h. Community Table**

The community space at the Farmer Market in June would be shared by the Carnival and Somerset Council volunteer driver scheme. The bus group had also wished to use the space but had been advised that it was not available. They would contact the Market directly.

## **i. Monthly Financial Report**

Members received a monthly financial report for May 2024 setting out the payments for ratification and authorisation together with recent invoices received. The financial report also included the receipts received and direct debit and standing orders payments made during April 2024.

### **RESOLVED:**

- 1) that the list of payment of invoices be ratified and approved (complete list attached at Appendix C); and
- 2) that the Direct Debit and Standing Order payments for April be ratified and the receipts for April 2024 noted (Appendix D)

## **17.24 Highways Advisory Group**

### **a. Report of the Group**

Members received the report of the Group. The key items are set out below. The Rights of Way survey has been sent to members for consideration. The Chairman updated on recent correspondence regarding the Axbridge to Cross safe path campaign.

### **b. Signage**

Members received an update on signage. Quotes for various signs were awaited. Councillor Ham to chase.

**RESOLVED:** That the 10 carparks plaques be purchased subject to a reasonable quote being received to ensure repair can be carried out.

### **c. Highways Matters**

- The surface and give way white lines at the top of Racurium Lodge Lane onto the bypass are deteriorating. It was understood that all lining works were to be included in this year's programme.
- The Town Car Park hedges and grass need cutting, dead leaves need picking up. Councillor Ham to contact contractors.
- Hedges around the school field on the furlong are encroaching onto the back of properties in Moorland Street. The school is aware but nothing can be done until September when bird nesting season ends.
- It was noted that some road signs were being partially obscured by trees. Councillor Ham to establish if Highways are required to cut back branches where necessary.
- A near miss at the Townsend Junction had been reported to police.

## **18.24 Cemeteries, Allotments and Open Spaces**

### **a. Report of the Group**

Members received the report of the group. The key items are set out below.

### **b. Allotments – Non - residents**

The Group suggested opening the allotments to non-parish tenants for a limited time given availability of plots and low local interest following advertising of plots.

**RESOLVED:** That the allotments be opened to non-parish tenants for a limited period and advertised accordingly.

### **c. Allotment Deposits**

The Group were considering increasing the level of the deposit as the current level did not cover the cost of maintenance if the plot was left in a poor state. The Chairman was looking into this.

### **d. Land at Starrs Close/Houlgate Way**

The Group considered that the area of land at between Starrs Close and Houlgate Way should be trimmed twice a year. It is understood that this land is owned by Persimmons and they would be contacted in the first instance.

### **e. Grassed area at bottom of Orchard Road**

Residents were concerned that that grassed area at the bottom of Orchard Road is not being properly tended and residents had enquired if the land could be devolved to Axbridge Town Council to create parking spaces. Although the land would not be regarded as an asset for devolution this would be discussed at Strategic Planning Advisory Group.

## **19.24 Leisure and Recreation**

### **a. Report of the Group**

Members received the report of the group. The key items are set out below. There had been vandalism at the public conveniences with a toilet roll holder set on fire and graffiti on the youth shelter. This had been reported to the police who would be asked to increase their presence in these areas. The issue of CCTV had been discussed and Councillor Thomas may present a case to Strategic Planning Advisory Group. A new padlock had been purchased for the furlong gate and the annual safety inspection of the children's play area would take place first week of June. The changing rooms invoices, and VAT claim, would be discussed at the Admin and Finance Advisory Group. The moving of the football goals is in hand.

### **b. Play Area and Public Conveniences Logs**

The logs had been completed and checked by the Chairman.

**RESOLVED:** that the Play Area and Furlong Safety Check Log and the Public Convenience for April 2024 be approved and signed by the Chairman

### **c. Fixed Wiring – Changing Rooms and Public Conveniences**

The electrical installation condition reports on both the Changing Rooms and Public Conveniences had been received and had been considered by the Group. The contractor had been asked to provide costing information on the recommendations within the reports. The Chairman was pursuing this.

### **d. Storage Container**

The Chairman was in contact with Mr Scott regarding the siting of the container.

### **e. Town Maintenance Report**

The Town Maintenance Contractor had worked 9.5 hours during April 2024 this included litter picking and hedge trimming at various locations, repairing the bench at Townsend and clearing vegetation of the bus stops.

## **20.24 Personal and Protocol**

### **a. Draft Minutes of the Personnel and Protocol Meeting – 22 April 2024**

Members received the draft minutes of the meeting held on 22 April 2024. The Mayoral Chain would be available from first week of June for redesign. The Somerset Council Chairman was seeking nominations for Community Awards which would be discussed at the next meeting. The Deputy Mayor of Ilminster had sent thanks for the Mayor Making evening.

## **21.24 Report of the Strategic Planning Advisory Group**

### **a. Report of the Group**

Members received the report of the group. The key item is set out below. Works had been taking place on the bank between the Churchyard and the Old Station Building. The Men Shed would be having an open day on Saturday 29<sup>th</sup> June. The next meeting of the Group would be held on 19 June.

### **b. Old Station Building**

Members received an update on the meeting with members of the Action Group held to discuss a proposal they wished to present regarding creating a car park area, and associated matters, at the Old Station Yard. The proposal was discussed.

**RESOLVED:** that a response be sent to the Action Group stating the Council's position.

## **22.24 General Correspondence, Consultation and Diary Dates**

Members received the correspondence page.

Screen Somerset – Members appreciated the offer of additional publicity but did not feel that it appropriate for the size of the town and its facilities.

Route 1 - volunteer service for Children and Young People, this would be advertised on the website and the notice board.

The diary dates are set out below. Each Committee and Advisory Group must elect a Chairman and Vice Chairman, agree their remit and review their policies.

**DIARY DATES**

<b>Date</b>	<b>Meeting</b>	<b>Time</b>	<b>Venue</b>
Monday 20 May	Council	7.30pm	Axbridge Town Hall
Monday 27 May	Bank Holiday		
Monday 3 June	Admin and Finance	7.30pm	Zoom
Mon 10 June	Planning and Licences (if needed) Council	6.45pm TBC 7.30pm	Axbridge Town Hall Axbridge Town Hall
Monday 17 June	Leisure and Recreation Cemetery, Allotments and Open Spaces	6.30 8.00pm	TBC Zoom
Wednesday 19 June	SPAG	7.30pm	15 Hippisley Drive
Monday 24 June	Personnel and Protocol Planning and Licences – if needed Highways	TBC (likely 6.45) TBC (likely 7.30) TBC (likely 8pm)	
	Strategic Planning	TBC	

**23.24 Exclusion of Press and Public**

**RESOLVED:** that, in view of the special/contractual nature of the business about to be transacted which contains personal/confidential information, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”

**24.24 CONFIDENTIAL ITEM: Leisure Recreation**

**a. Confidential Item: Recreation Field**

Members received an update from the Chairman of the Leisure and Recreation Advisory Group regarding an offer of land which members welcomed.

**RESOLVED:** That the Clerk contact the Council solicitor to establish legalities, timescale and costs to enable the Council to progress this offer.

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Chairman

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Date



## Appendix A

### Axbridge Town Council – Membership Schedule 2024/25

Part 1 Standing Committees	<b>Appeals Panel</b>	Appoint if required – to ensure no conflict of interest. (3 councillors minimum)
	<b>Complaints Committee</b>	Appoint if required – to ensure no conflict of interest. (3 councillors minimum)
	<b>Personnel and Protocol Committee</b>	Frankie Mitton Graham Page (Mayor) Kate Browne Reece Faulkner Pauline Ham (Deputy Mayor) Mike Taylor
	<b>Planning and Licences Committee</b>	Frankie Mitton (Mayor) Graham Page (Deputy Mayor) Pauline Ham Jo Jenkins Tony Jordan Mike Taylor
Part 2 Advisory Groups	<b>Administration and Finance Advisory Group</b>	Graham Page (Mayor) Pauline Ham (Deputy Mayor) Tony Jordan Mike Taylor Vicky Brice (Clerk and RFO) Kate Browne (Project based)
	<b>Axbridge Youth Partnership</b> Appoint if required (3 councillors minimum)	Graham Page (Mayor) Pauline Ham (Deputy Mayor) +1
	<b>Cemeteries, Allotments and Open Spaces Advisory Group</b>	Graham Page (Mayor) Kate Browne Reece Faulkner Jo Jenkins Tony Jordan
	<b>Strategic Planning Advisory Group</b>	Frankie Mitton Graham Page (Mayor) Kate Browne Reece Faulkner Pauline Ham (Deputy Mayor) Jo Jenkins Mike Taylor Sarah Thomas Barbara Wells

	<p><b>Emergency Planning Group</b></p> <p>To be disbanded and the role discussed at A and F.</p>	<p>Graham Page (Mayor) Pauline Ham (Deputy Mayor).</p>
	<p><b>Highways Advisory Group</b></p>	<p>Frankie Mitton Graham Page (Mayor) Pauline Ham – (Deputy Mayor) Mike Taylor Sarah Thomas Barbara Wells Richard Willis</p>
	<p><b>Leisure and Recreation Advisory Group</b> (inc Changing Rooms)</p>	<p>Graham Page (Mayor) Reece Faulkner Pauline Ham (Deputy Mayor) Joanne Jenkins Mike Taylor Richard Willis</p>

		<b>2024/2025</b>
<b>Part 3 Council Representatives appointed to outside bodies</b>	Axbridge Climate Emergency Group	Graham Page (Mayor) Pauline Ham (Deputy Mayor)
	Axbridge Community Partnership	Currently not active (Mike Taylor if needed)
	Axbridge and District Museum Trust (One appointment)	Alan Wells
	Local Community Networks	Graham Page (Mayor) Pauline Ham (Deputy Mayor)
	Somerset Association of Local Councils (SALC)	Mike Taylor Vicky Brice (Town Clerk)
	Sports and Social Committee	Graham Page (Mayor) Pauline Ham
	Town Trust/Town Council Liaison Committee <b>Minimum of 4</b>	Graham Page (Mayor) Pauline Ham (Deputy Mayor) Mike Taylor +1
<b>Part 4 Council Representatives Appointed specific duties</b>	Cross to Axbridge Safe Path Group	Graham Page (Mayor)
	Community Table	Vicky Brice (liaison role)
	Farmers Market Liaison	Vicky Brice
	Pageant Liaison	Phil Saunders
	Parish Path Liaison Officer	Graham Page (Mayor)
	Batts Coombe Quarry Community Liaison Group	Mike Taylor
	School Governor/ Council Representative	Kate Browne
	Website Editor	<i>Graham Page (Mayor)</i>
<b>Part 5 Honorary Officers</b>	Sergeant at Mace	Vacancy
	Town Bailiff	Andres Bolado
	Town Crier	Nigel Scott
	Keeper of the Bells	Tricia Clarke
	<b>Modern Town Archivist</b>	Vacancy

## Usual Meetings Schedule

Full Council meets monthly on the second Monday of each month.  
The usual schedule of committee and group meetings is below.  
– meeting as and when there is sufficient business.

<b>2024/25</b>	
1 <sup>st</sup> Monday	Administration and Finance
2 <sup>nd</sup> Monday	Planning (if needed) Council
3 <sup>rd</sup> Monday	Cemetery, Allotments and Open Spaces Leisure and Recreation
4 <sup>th</sup> Monday	Personnel and Protocol Planning and Licences Highways
Ad hoc	SPAG (as needed – often 1 <sup>st</sup> Wednesday)

Notes on meetings –

- Meetings will only be convened if there was enough business.
- The above is only a framework which can be altered after agreement with the chairman of the meeting and the clerk.
- Standing orders state that advisory group meetings should be held in the Town Hall, if a member of that group wishes that to be the case.

**APPENDIX B** Agenda Item 10.5 DRAFT Annual List - Direct Debits and Standing Order

Type of Payment	To	For	Amount	Frequency	Notes
DIRECT DEBIT	Information Commissioners Office	GDPR Data Protection Renewal	£35.00	Annual	March
DIRECT DEBIT	Microsoft Office	Microsoft Office - Annual Renewal	£79.99	Annual	September
DIRECT DEBIT	Water2Business	Water and Sewerage - Changing Rooms	£53.50	Monthly	
DIRECT DEBIT	Water2Business	Sewerage - Moorland Street Car Park	10.71	Monthly	£10.73 on 1 May, then 10.91 for next 9 months
DIRECT DEBIT	Water2Business	Sewerage - Town Car Park	10.71	Monthly	£10.73 on 1 May, then 10.91 for next 9 months
DIRECT DEBIT	Water2Business	Water and Sewerage - Public Conveniences	£38.50	Monthly	
DIRECT DEBIT	SSE Southern Electric	Electricity - Changing Rooms	£129.66	Monthly	This bill seems to cover three months - Monitor
DIRECT DEBIT	SSE Southern Electric	Electricity - Public Conveniences	£24.98	Monthly	This bill used to be paid quarterly - Monitor
DIRECT DEBIT	SSE Southern Electric	Electricity - Town Car Park	£11.13	Monthly	
DIRECT DEBIT	Npower	Electricity - Moorland St Car Park	£14.96	Monthly	
DIRECT DEBIT	Public Works Loan Board	Loan Repayment - Town Car Park	£5,201.03	Twice a year	July and Jan
DIRECT DEBIT	Public Works Loan Board	Loan Repayment - Moorland St Car Park	£2,828.72	Twice a year	April and Oct
DIRECT DEBIT	BT	Broadband	£26.06	Monthly	
DIRECT DEBIT	Zoom	Video Conferencing	£12.99	Monthly	
DIRECT DEBIT	Vodafone	Telephone - Clerk contract	£17.27	Monthly	
DIRECT DEBIT	O2	Telephone - Assistant Clerk	£7.99	Monthly	
DIRECT DEBIT	Somerset Council	Business Rates - Moorland Street Car Park	£120.00	Monthly	£117.60 in April then £120 until Jan (inc)
DIRECT DEBIT	Somerset Council	Business Rates - Town Car Park	£104.00	Monthly	£103.50 in April then £104 until March (inc)
DIRECT DEBIT	Somerset Council	Business Rates - Council Office	£56.00	Monthly	£60.82 in April then £56 until Jan (inc)
STANDING ORDER	Axbridge Parochial Church Council	Office rent	£600.00	Quarterly	Apr, Jul, Oct, Jan



## Appendix C

Agenda Item 10.9 Monthly Financial Report						
<b>Payments for ratification</b>						
30	10.04.2024	Amazon	Office supplies	£76.00	£12.66	£63.34
31	12.04.2024	Amazon	Office supplies	£20.99	£3.50	£17.49
33	18.04.2024	Amazon	Office supplies	£24.67	£4.11	£20.56
40	30.04.2024	Amazon	Office supplies	£20.99	£3.50	£17.49
57	14.05.2024	Amazon	Motorola phone case	£11.98	£2.00	£9.98
41	30.04.2024	John Lewis	Telephone - Assistant Clerk	139.99	23.33	116.66
<b>Payments for Authorisation - May 2024</b>						
42	13.05.2024	Somerset Council	Allotment Land Rent	£140.00	£0.00	£140.00
43	13.05.2024	A1 Gardening and Tree Surgery Limited	Open Spaces maintenance	£220.00	£36.67	£183.33
44	13.05.2024	Greenslades Grounds Maintenance	Grass cutting - Furlong	£172.80	£28.80	£144.00
45	13.05.2024	Zurich Municipal	Insurance	£2,049.97	£0.00	£2,049.97
46	13.05.2024	Richard Young	Internal Audit 2023/24	£55.80	£0.00	£55.80
47	13.05.2024	Parish Online	Mapping software	£81.00	£13.50	£67.50
48	13.05.2024	QSS IT Ltd	Office IT Support	£95.40	£15.90	£79.50
49	13.05.2024	W C Maunders Ltd	Bench chain and padlock	£18.00	£3.00	£15.00
50	13.05.2024	PATA UK	Payroll admin - April	£37.90	£0.00	£37.90
51	13.05.2024	PATA UK	Payroll admin - May	£37.90	£0.00	£37.90
52	14.05.2024	Staff salaries and assoc. payroll org	Payroll - May 2024	£4,341.63		4341.63
58	15.05.2024	The Party Shop	Catering Mayor Making	£680.00	£0.00	£680.00
<b>TOTAL</b>				<b>£8,225.02</b>	<b>£146.97</b>	<b>£8,078.05</b>

NB Powers of Spending: The Town Council has the General Power of Competence  
The latest bank reconciliation to 30th April 2024 - £178,370.67

## Appendix D

Agenda item 10.9c Direct Debit and Standing Order Payments April 2024					
Voucher No.	Supplier	Description	Net	VAT	Total
39	Public Works Loan Board	Loan Repayment - Moorland St Car Park	£2,828.72	£0.00	£2,828.72
38	Zoom	Video Conferencing	£12.99	£0.00	£12.99
37	Vodafone	Telephone - Clerk contract	£14.39	£2.88	£17.27
36	Somerset Council	Business Rates - Moorland Street Car Park	£117.60	£0.00	£117.60
35	Somerset Council	Business Rates - Town Car Park	£103.50	£0.00	£103.50
34	BT	Telephone - Clerk contract	£21.72	£4.34	£26.06
32	Npower	Electricity - Moorland St Car Park	£14.25	£0.71	£14.96
29	SSE Southern Electric	Electricity - Changing Rooms	£129.66	£0.00	£129.66
28	Somerset Council	Business Rates - Council Office	£60.82	£0.00	£60.82
27	SSE Southern Electric	Electricity - Public Conveniences	£23.79	£1.19	£24.98
26	Water2Business	Water and Sewerage - Changing Rooms	£30.50	£0.00	£30.50
25	Water2Business	Water and Sewerage - Public Conveniences	£54.50	£0.00	£54.50
24	O2	Telephone - Assistant Clerk	£15.63	£3.13	£18.76
<b>Total</b>					<b>£3,440.32</b>

Agenda item 10.9b Receipts April 2024			
Voucher No.	Customer	Description	Total
14	Somerset Council	Precept	£131,000.00
15	Lloyds Bank - savings	Bank Interest	£36.53
10	Plot 5B	Allotment rent and deposit	£45.00
11	Plot 6	Allotment rent	£45.00
12	Plot 5A	Allotment rent	£25.00
2	Plot 4D	Allotment rent	£25.00
5	Plot 8D	Allotment rent	£25.00
6	Plot 4B	Allotment rent	£25.00
7	Plot 4C	Allotment rent	£25.00
8	Plot 7A	Allotment rent	£25.00
9	Plot 6A	Allotment rent	£25.00
1	Plot 1A	Allotment rent	£45.00
4	Phillip Curnow (Adams Memorials)	Cemetery fees	£75.00
13	Lloyds Bank	Bank Interest	£38.17
3	Cheddar and District Funeral Directors	Cemetery fees	£120.00
<b>TOTAL</b>			<b>£131,579.70</b>