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Axbridge Town Council
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BS26 2AP

9 October 2024

A MEETING OF AXBRIDGE TOWN COUNCIL WILL BE HELD ON MONDAY 14 OCTOBER 2024 AT 7.30PM IN AXBRIDGE TOWN HALL.

MEMBERS OF THE COUNCIL ARE HEREBY SUMMONED TO ATTEND.

Members of the public are welcome to attend. Please note should you wish to comment on a planning application please do so directly to Somerset Council as the planning authority, with a copy to the Town Council for information.

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MRS V L BRICE, TOWN CLERK

AGENDA

1. Apologies for absence – to receive apologies and approve reasons for apologies, if appropriate, to note recent vacancy and co-option arrangements
2. Draft Minutes of the Council meeting held on 9 September 2024 (attached) - to approve as a correct record
3. Declarations of Interest and to consider application(s) for dispensations
4. Public Participation
5. Reports from Police and Somerset Councillor(s)
6. Written reports from members representing outside bodies and attending meetings on behalf of the Council
7. Planning
 - 7.1 Draft Minutes of the Planning and Licences Committee meeting held on 23 September 2024 (attached)
 - 7.2 Houlgate Way – update
 - 7.3 Biodiversity Policy – to consider (to follow)
 - 7.4 Notification of Certificate of Lawfulness for the proposed addition of 12 black solar panels (5.220 kw) to the south facing pitched elevation of the detached garage of Compass House, Townsend (Planning application number: 02/24/00013/JMS)

- 7.5 Tree Planning application delegated to the Clerk: Planning application number: 02/24/00025/SR to remove 2 No. stems of 1No. Macrocarpa (T1) from either side of main stem at 40 West Street, Axbridge, Somerset, BS26 2AD
8. Administration and Finance
 - 8.1 Report of the Group – October 2024 (to follow)
 - 8.2 2nd Quarter Report – Receipts and Payments to 30 September 2024 including Bank Reconciliation (attached)
 - 8.3 Type A Grants – to consider grant requests (attached)
 - 8.4 Axbridge Town Trust – request for Town Hall grant and grant towards planters
 - 8.5 Axbridge and District Museum Trust – grant request
 - 8.6 Website – update
 - 8.7 Cybersecurity report
 - 8.8 Community Table
 - 8.9 Monthly Financial Report (to follow)
9. Highways
 - 9.1 Report of the Highways Advisory Group – August 2024 (to follow)
 - 9.2 Townsend
 - 9.3 Electric Charging Points
 - 9.4 Speed Indicator Devices – update and any further action
 - 9.5 Highways matters – to report any urgent matters
10. Cemeteries, Allotments and Open Spaces Advisory Group
 - 10.1 Report of the Cemetery, Allotments and Open Spaces Group – October 2024 – (attached)
 - 10.2 Allotment plots 10A and 10B – future work and plans
 - 10.3 Allotment plot rent – to consider a recommendation from the group
 - 10.4 Notice Board – to consider purchase
 - 10.5 Open Spaces matters – to report any urgent matters
11. Leisure and Recreation (to include Changing Rooms)
 - 11.1 Report of the Leisure and Recreation Group – October 2024 (to follow)
 - 11.2 Play Area and Public Conveniences Logs
 - 11.3 To consider an additional handrail in the public conveniences – disabled cubicle
 - 11.4 Signage on the changing rooms
 - 11.5 Internal decoration of the changing rooms
 - 11.6 Town Maintenance Report
12. Personnel and Protocol
 - 12.1 Draft minutes of the Personnel and Protocol Committee – 23 September 2024 (attached)
 - 12.2 Civic Service
13. Strategic Planning Advisory Group
 - 13.1 Report of the Strategic Planning Advisory Group – verbal update
 - 13.2 Axbridge Methodist Church – update
- 14 Draft Budget and Precept 2025/26 – to consider initial draft (attached – see item 8.2)
- 15 General Correspondence, Consultation and Diary Dates (attached) to include Mendip Hills National Landscape – Management Plan Consultation
- 16 Exclusion of Press and Public – to consider the following resolution “that, in view of the special/contractual nature of the business about to be transacted which contains

personal/confidential information, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw”

17 Leisure and Recreation

17.1 Confidential Item: Recreation Field – update and way forward

cc: Somerset Councillors, police and press representatives