



Clerk: Mrs V L Brice
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18 September 2024

Axbridge Town Council
The Council Office
Church Rooms
Church Steps
The Square
Axbridge BS26 2AP

A MEETING OF THE PERSONNEL AND PROTOCOL COMMITTEE WILL BE HELD ON MONDAY 23 SEPTEMBER 2024 AT 6.45PM IN AXBRIDGE TOWN HALL.

MEMBERS OF THE COMMITTEE ARE HEREBY SUMMONED TO ATTEND.

Members of the public are welcome to attend.

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Mrs V L Brice
TOWN CLERK

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. DRAFT MINUTES OF THE PERSONNEL AND PROTOL COMMITTEE MEETING HELD ON 19 AUGUST 2024 (attached)
4. PUBLIC PARTICIPATION
5. MACES
6. MAYOR'S CHAIN AND ROBES – update
7. CARNIVAL LUNCH & CELEBRATING 50 YEARS OF AXBRIDGE TOWN COUNCIL - review
8. CELEBRATION OF AXBRIDGE CIVIC SERVICE – arrangements and procedures
9. REMEMBRANCE DAY – arrangements
10. RESPONSIBILITIES AND ORGANISATIONAL STRUCTURE – Facilities Manager including job description
11. HONORARY OFFICER VACANCIES
12. VE DAY 80 - BEACONS & LAMP LIGHTS OF PEACE - 9.30PM - 8TH MAY 2025
13. JURY SERVICE
14. HONOR FOR A RESIDENT

15. DATE OF NEXT MEETING

Councillors: Page (Mayor), Ham (Deputy Mayor), Browne, Faulkner, Mitton and Taylor

Should an item need to be considered in confidential session the following resolution should be considered: "that, in view of the special/contractual nature of the business about to be transacted which contains personal/confidential information about individuals, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw"