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6 January 2025

**A MEETING OF AXBRIDGE TOWN COUNCIL WILL BE HELD ON MONDAY 13 JANUARY 2025 AT 7.30PM IN AXBRIDGE TOWN HALL.**

**MEMBERS OF THE COUNCIL ARE HEREBY SUMMONED TO ATTEND.**

Members of the public are welcome to attend. Please note should you wish to comment on a planning application please do so directly to Somerset Council as the planning authority, with a copy to the Town Council for information.

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**MRS V L BRICE, TOWN CLERK**

## **AGENDA**

1. Apologies for absence – to receive apologies and approve reasons for apologies, if appropriate, to note recent vacancy and co-option arrangements
2. Draft Minutes of the Council meeting held on 9 December 2024 (attached) - to approve as a correct record
3. Declarations of Interest and to consider application(s) for dispensations
4. Public Participation
5. Reports from Police and Somerset Councillor(s)
6. Written reports from members representing outside bodies and attending meetings on behalf of the Council
7. Co-option - to consider co-option on to the Council from the application(s) received and to set a date for the signing of the declarations of office, as appropriate
8. Committee and Group membership
9. Planning
  - 9.1 Houlgate Way – any update
  - 9.2 Former Yeo Valley Site - update
  - 9.3 The Countryside Charity (CPRE) – Solar Panels request

10. Administration and Finance
  - 10.1 Report of the Group – January 2024 (to follow)
  - 10.2 3<sup>rd</sup> Quarter Report – Summary of Receipts and Payments to 31 December 2024 and Bank Reconciliation (attached)
  - 10.3 Accounts Investment Strategy – to consider (attached)
  - 10.4 Risk Assessment – Recreation Land
  - 10.5 Website – update
  - 10.6 Somerset Playing Fields Association – to consider renewal of membership
  - 10.7 Training events for officers
  - 10.8 Community Table
  - 10.9 Monthly Financial Report (attached)
11. Highways
  - 11.1 Report of the Chairman of the Highways Advisory Group
  - 11.2 Highways matters – to report any urgent matters
12. Cemeteries, Allotments and Open Spaces Advisory Group
  - 12.1 Report of the Chairman of the Cemetery, Allotments and Open Spaces Group
  - 12.2 Open Spaces matters – to report any urgent matters
13. Leisure and Recreation (to include Changing Rooms)
  - 13.1 Report of the Chairman of the Leisure and Recreation Group
  - 13.2 Play Area and Public Conveniences Logs
  - 13.3 Cleaning of public conveniences
  - 13.4 To consider an additional handrail in the public conveniences – disabled cubicle
  - 13.5 Recreation Field
  - 13.6 Signage on the changing rooms
  - 13.7 Town Maintenance Report
14. Personnel and Protocol
  - 14.1 Draft minutes of the Personnel and Protocol Committee held on 9 December 2024 (attached)
  - 14.2 New Robes for Mayor
  - 14.3 Civic Service
15. Strategic Planning Advisory Group
  - 15.1 Report of the Chairman of the Strategic Planning Advisory Group
- 16 Budget 2025-26 and Precept – to consider any final revisions
- 17 Axbridge Parochial Charities – to consider re-election of Trustee
- 18 Notification of Interest in Deputy Mayor position for Mayoral Year beginning in May
- 19 General Correspondence, Consultation and Diary Dates (attached) including Boundary Commission Review

cc: Somerset Councillors, police and press representatives